

Roath Park Primary School Ysgol Gynradd Parc y Rhath

Governor Report to Parents & Carers Academic Year 2024-25



Written: Autumn Term 2025



Contents

Pages 3 & 4	Chair of Governors - Welcome Message
Page 5	Senedd Parc y Rhath Roath Park Senedd
Page 6	School Vision, Aims and Mission Statement
Page 7	Contextual data
Pages 8 & 9	Attendance
Page 10	School Development Plan – Review of progress
Pages 11 & 12	Staffing Structure 2024-25
Pages 13 & 14	Governing Body Membership
Page 15	Governing Body Sub-Committees
Page 16	Policy Tracker
Pages 17 & 18	Yearly Planner 2025-26
Pages 19 & 20	Curriculum for Wales Curriculum for Roath Park
Page 21	Additional Learning Needs
Page 22	Languages & Race Equality
Page 23	Transition to Secondary Schools
Page 24	Sport, Activities and Extra-Curricular Clubs
Pages 25 & 26	Community Links
Page 27	Toilet Facilities
Page 28	Active Travel
Pages 29 & 30	Active Travel Roadmap
Page 31	Friends of Roath Park

Chair of Governors - Welcome Message

Dr Richard Harris

It is a great pleasure to welcome you to our Governor's report our annual opportunity to reflect on another busy academic year and update you on the plans for the next. Although it is called the Governing Body Report to Parents and carers, this document is for families, teachers, staff, pupils and everyone else who is part of our wonderful school community – we hope that you find the information useful, interesting and informative.

Last year was another excellent year for Roath Park Primary – it really feels like we are finally starting to shake off the effects of the unprecedented pandemic period with attendance levels across the school improving for the fourth year in a row to roughly in line with previous norms. Under the guidance of our fantastic leadership team, the school has continued to improve in all areas with further improvements made to our learning offer through curriculum design tailored for our school community. As Governors we are regularly updated on how progress across the school is measured, with data regularly collected and analysed for each individual pupil. Using this, our leaders can identify and consolidate areas of strength and produce a detailed School Development Plan that targets where we believe we can enhance the learning of your children. The ethos of continuous improvement is embedded in all that we do.

We have been really grateful for the feedback that parents and carers have provided to the school in the last year with record levels of engagement for our bi-annual Parent / Carer Questionnaire that yielded some very positive feedback for the team and some great suggestions for further improvements.

Also positive has been the strong progress made with the Local Authority to undertake remedial work to our school buildings. Plans are in place to address the areas of most concern, and I am hopeful that it will not be long before our building emerges from behind its rather tired blue veil. Due to the age of our buildings, our location in a Conservation Area and competing priorities across the city, it has not been a 'quick fix', but I thank you all for your interest and passion and ask that we all remain patient for just a little longer.

As we were a year ago, and a year before that, we are still looking forward to the opportunity of welcoming Estyn to our school to undertake their latest inspection. I am still(!) genuinely excited at this prospect, especially as we have invited Heads of other local schools to share lessons with us from inspections they have recently received. We welcome the opportunity for a constructive and expert critique of how we are delivering our responsibilities to educate and develop our pupils.

Our school is an excellent school, and it is a fantastic opportunity for the hard work of all our staff to be recognised and celebrated. I would ask you all to support Mr Fitzgerald and his team once the inspection is announced as it will inevitably be a stressful time for all our community.

We would like you all to feel that you are part of our school team and I would encourage and challenge you to find ways to contribute to our ongoing success, so I'd like to highlight two opportunities that stand out.

Firstly, we will be holding elections in a few months to appoint two new Parent Governors for a 4-year term. I know from experience that this role can seem a bit mysterious in terms of the commitment and expertise required, so we are planning a 'Town Hall' event shortly after Christmas to explain what the role entails. We would like to invite both individuals who are interested in standing for election (or are just a bit curious!) and those people who want to cast their vote in an informed way.

Secondly, we are seeking wider participation with our 'Friends of Roath Park' team. It is astonishing to me how much benefit this small group has given to our school in recent years with events like the Summer Fayre, Christmas market, Quiz Night, Spot the Oddity, etc. being expertly delivered with the minimum of fuss. Many, many thousands of pounds have been raised that are fed directly back into targeted purchase for your children. Most visibly, the school yard is now adorned by many pieces of furniture that have been purchased with direct support from the Friends replacing items that had reached the end of their life. Please contact them to enquire how you can help – imagine how much more they could achieve with broader support...

Finally, I would like to offer a reminder that Roath Park Primary School does not terminate at the walls and the gates. It is a very special school that reflects our surrounding communities and we are determined to continue providing a warm welcome for all those who can contribute positively to our work. Any regular user of Social Media platforms will recognise that more than ever there are those who seek to divide people rather than bring them together, who advocate hate and strife rather than peace and tolerance and I would encourage us all to try to view things through the eyes of our amazing pupils. I have spoken to many of them over the last twelve months and I am optimistic that values that they exhibit, and the respect they have for their peers will continue to strengthen our community in the years to come.

I hope you will enjoy reading this report – if you have any queries or comments, please contact Mr. Fitzgerald or myself and we will do what we can to help.

Thank you,

Richard Harris

Email address: ChairGB@roathparkprm.co.uk

Senedd Parc y Rhath | Roath Park Senedd

Since 2021 our school has benefitted from having a pupil voice 'Senedd'. Members of the Senedd Team are responsible for;

- Providing a voice for pupils across the school which will improve experiences and learning
- Supporting the well-being of all children and adults across the school
- Helping to appoint and recruit new members of staff
- Networking with local small business, organisations and charities
- Promoting events and raising awareness within their committees

Our Senedd Team for 2025-26 is made up of the following committees;

- Rights and Equality
- Education
- Sports and Health
- Environment and Future Generations
- Welsh language and Culture
- Transport and Active Travel



The Senedd is coordinated and facilitated by the following members;

- First Minister: **Lily**
- Deputy First Minister: **Eesha**
- Presiding Officer: **Tom**

Thank you for reading all about our Senedd Team. We look forward to meeting you in the future

Lily

Eesha

Tom

School Vision, Aims and Mission Statement

The following vision has been developed by staff, pupils, parents, governors and members of the community.

“At Roath Park Primary School we aim to deliver a bespoke curriculum that has at its heart the attributes of a **family-oriented, multi-cultural community**. We **care passionately** about our children’s **well-being**, their **individuality** and their **diversity**. Our **teaching** and **learning** opportunities **aspire** to excellence. They **serve to reflect** the **challenges** of the fast-paced and **evolving** world we inhabit. We seek to prepare our pupils to understand what it means to be **Welsh**, whilst developing as **Global Citizens** and **leaders** of the future.”

The school vision statement is

Living Together, Learning Together, Growing Together

Bwy Gyda’n Gilydd, Dysgu Gyda’n Gilydd, Tyfu Gyda’n Gilydd

At Roath Park Primary School, we aim to work with you to ensure:

- That our children have a good foundation of knowledge from which to build, in order to develop their potential
- That children leave Roath Park literate, numerate and self-motivated
- Equality of opportunity for all children, irrespective of race, religion, gender, ability or social background
- That our children are happy, caring individuals, respectful of other people, their property and the property of the school
- That as a school we play our full part in the life of the local community
- That our children develop enquiring minds, enhanced self-image and are proud of their achievements
- That we consistently examine and review the quality, breadth and progression of the curriculum that we offer to pupils and adapt and improve it accordingly
- That we provide a caring, stimulating environment where quality teaching and learning takes place
- That all sections of the school community adhere to our Positive Relationship Policy at all times
- That all sections of the school community are consulted when whole school policies are reviewed and updated.

Our mission is:

At Roath Park Primary School we are committed to working towards equality regardless of age, disability, gender reassignment, marriage or civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation and the creation of an inclusive culture in which every individual, regardless of ability or background, is enabled to participate and is valued as a member of the school community. We therefore promote positive approaches to difference and foster respect for people of all cultural backgrounds.

These protected characteristics are taken from the Equality Act 2010

Contextual Data

Staffing Levels	Teaching	HLTAs	Teaching Assistants	Admin & Finance	Caretaker Cleaners	Midday Supervisors	Kitchen Staff (LA employed)	Total
	21	3	18	2	1 + 5	7	5	57 (+4)

Autumn 2024

No. on Roll	N	R	Y1	Y2	Y3	Y4	Y5	Y6	Total
All Pupils	30 (AM) 30 (PM)	45	54	59	58	59	60	60	455
eFSM		7	4	3	7	12	9	10	52

ALN Register	No. of pupils	22		eFSM	No. of pupils	59	
	% of school roll	4.8% (inc. Nursery) 5.2% (exc. Nursery)			% of school roll	11.4% (inc. Nursery) 12.2% (exc. Nursery)	

reason for absence. In the interests of children's safety, the Attendance Officer or school office staff will enact our First Response and contact the family if they have not contacted the school before 9.30am.

In line with Welsh Government guidelines, the Headteacher is no longer authorised to agree to absence from school for holidays unless there are exceptional circumstances. He also has clear guidelines from the Welsh Government which allows him to authorise absences for medical appointments, days of religious observations, external examinations etc. The Local Authority has now introduced Fixed Penalty Notices which will be used in Cardiff in the following circumstances:

- Where there is a minimum of 10 unauthorised sessions (5 school days) in the current term (these do not have to be consecutive).
- Where pupils persistently arrive after the close of the registration period i.e. more than 10 sessions in the current term.
- For a period of absence from school due to a holiday that was not authorised by school.
- Where a pupil has regularly come to the attention of the police during school hours and is absent from school without an acceptable reason.

For more information please see: [Fixed penalty notices for non-attendance at school](#)

Punctuality: Punctuality is also monitored daily. School starts at 8.55am. Pupils arriving after the 8.55am bell are recorded as present, while those arriving after the class registers have closed are recorded as absent. Along with absences, punctuality is monitored by our School Attendance Officer and when punctuality becomes a concern, parents/carers are contacted.



#EveryDayMatters
www.cardiff.gov.uk/schoolattendance



**STRONGER
FAIRER
GREENER**



School Development Plan 2024-25 – Review of Progress

Staff at Roath Park Primary collaborate with all parts of the school community to identify priorities, plan and action developments and to closely monitor outcomes. The Governing Body monitors school improvement priorities through regular visits to the school for meetings, learning walks and listening to learners; it also spends time on scrutiny of documentation and ensures that a rigorous appraisal procedure of the Headteacher and staff is adhered to.

Priority	Persons responsible <i>Estyn Inspection Areas</i>	Progress against priority
Design, implement and embed our Curriculum and Assessment procedures at Roath Park	Mr M Parsons Ms J Marker Gov: Simon Williams	Strong progress made against priority. MER continues to show high quality practice and provision leading to progression across year groups and phases. Cluster and CLIP priorities for the 2025-26 academic year will link to this area.
Develop pedagogical approaches to improve oracy and writing	Mr D Newbury Gov: Natasha Jones	Strong progress made here. Welsh language development will be enhanced further by linking incidental Welsh and Helpwr Heddiw to reward system (vending machine). Writing will be in focus next year with strategies to support learning and progression featuring across the school.
Provide high quality learning opportunities and experiences across science and design	Mrs N Wright Gov: Dr R Harris	Satisfactory progress made against priority. STEM week was successful and raised the profile of Science through the development of skills and enquiry linked to forces. However, Science and Design Technology are recognised as being priorities for the 2025-26 academic year.
Maths skills are taught progressively and opportunities for Numeracy are authentic and purposeful	Miss H James Miss R Smith Gov: Dennis De Widt	Strong progress made against this priority. Maths leader has engaged all staff in effective professional learning, auditing of resources, skills development and helped to enhance learning environments. CPA resources evident and impact on pedagogy is clear to see. Continue to share and develop Numeracy and Maths next year.
Pupil progress reflects the quality of teaching and learning across all phases	Ms J Marker Gov: David Morris	Strong progress made against priority. Pupil progress will remain as a priority in-line with curriculum and assessment design and implementation. Professional development reviews will continue to focus on learning & teaching and vulnerable groups.

Staffing Structure during Academic Year 2024/25

The Strategic Leadership Team:

Lewis Fitzgerald	<i>Headteacher</i>
Jane Marker	<i>Deputy Headteacher</i>
Rachell Smith	<i>Leader of Progression Step One [Engage]</i>
Michael Parsons	<i>Leader of Progression Step Two [Inspire]</i>
Chloe Owen	<i>Leader of Progression Step Three [Empower]</i>
Jamie-Rose Rigby	<i>Additional Learning Needs Coordinator / Leader of Achievement & Inclusion</i>

The Middle Leadership Team / AOLE Leaders:

David Newbury	<i>Leader of Languages, Literacy and Communication</i>
Hannah James	<i>Leader of Mathematics and Numeracy</i>
Annie Tiani-Tanzi	<i>Leader of Health and Wellbeing</i>
Nicola Wright	<i>Leader of Science and Technology</i>
Amy Phillips	<i>Leader of Expressive Arts</i>
Melissa Evans	<i>Leader of Humanities</i>

Teaching Team:

Rachell Smith	<i>Nursery</i>	Paula Kent	<i>Year 4</i>
Millie Evans	<i>Reception</i>	Julian Husband	<i>Year 4</i>
Kira Gibson	<i>Reception</i>	James Loizos	<i>Year 5</i>
Michael Parsons	<i>Year 1</i>	Amy Phillips	<i>Year 5</i>
Ellinor Watts	<i>Year 1</i>	Chloe Owen	<i>Year 6</i>
Nicola Wright	<i>Year 2</i>	Richard Lewis	<i>Year 6</i>
Sandi Burnett	<i>Year 2</i>	Catrin Bateman	<i>PPA / Interventions</i>
Claire Williams	<i>Year 3</i>	Annie Tiani-Tanzi	<i>PPA / Year 4</i>
David Newbury	<i>Year 3</i>	Jamie-Rose Rigby	<i>ALNCo / PPA</i>

Teaching Support Team:

Karen Brown	<i>Higher Level Teaching Assistant</i>
Shubeena Shaz	<i>Higher Level Teaching Assistant</i>
Julie Summers	<i>Higher Level Teaching Assistant</i>
Hajerun Nessa	<i>Teaching Assistant</i>
Amina Islam	<i>Teaching Assistant</i>
Tess Wyatt	<i>Teaching Assistant</i>
Vicky Kay	<i>Teaching Assistant</i>
Rafia Bashir	<i>Teaching Assistant</i>
Sue Burns	<i>Teaching Assistant</i>
Louise Trask	<i>Teaching Assistant</i>

Marina Galli	<i>Teaching Assistant</i>
Sohad Said	<i>Teaching Assistant</i>
Mandy Heathfield	<i>Teaching Assistant</i>
Cath Murphy	<i>Teaching Assistant / Thrive Practitioner</i>
Jo Watts	<i>Teaching Assistant / Thrive Practitioner</i>
Nadia Jamil	<i>Teaching Assistant</i>
Mandy Wong	<i>Teaching Assistant</i>
Saskia Matthews	<i>Teaching Assistant</i>
Sultana Khairul	<i>Teaching Assistant (EAL/EMTAs)</i>
Irene Revell	<i>Teaching Assistant</i>
Simone Borrington	<i>Teaching Assistant</i>
Rose Webber	<i>Teaching Assistant</i>
Jane Richards	<i>Teaching Assistant / ELSA and Well-being</i>

Office and Business Support Team

Beverley Lark	<i>School Administrator</i>
Neena Hunter	<i>School Business and Finance Officer</i>

Estates Team

Carson Burnett	<i>Site Manager</i>
Rebecca Stone	<i>Cleaner</i>
Jemma Mills	<i>Cleaner</i>
Jessica Yarr	<i>Cleaner</i>
Kelly Harvey	<i>Cleaner</i>
Julie Summers	<i>Cleaner</i>

Midday Supervisors

Ann Power	<i>Mid-Day Supervisor</i>
Angela Harvey	<i>Mid-Day Supervisor / Breakfast Club</i>
Verna Seager	<i>Mid-Day Supervisor / Breakfast Club</i>
Yan Guan	<i>Mid-Day Supervisor / Breakfast Club</i>
Humerah Rehman	<i>Mid-Day Supervisor</i>
Jesmin Neher	<i>Mid-Day Supervisor</i>
Kalsoom Majid	<i>Mid-Day Supervisor</i>

Catering Team

Kelly Harvey
Louise Leon
Jemma Mills
Bendita Thomas

Governing Body Membership

1. Governors' Meetings with Parents

There is no longer a requirement to hold an annual parent meeting. Section 94 of The School Standards and Organisation (Wales) Act 2013 enables parents of registered pupils at the school to request up to three meetings per year with the governing body via a petition. Details of how to request a meeting are available on the supplementary information section of this report or on the Welsh Government (WG) website.

No meeting was requested by parents in the academic year 2023-2024.

2. Governors

- The Governing Body and the Headteacher share responsibility for the strategic management of the school, acting within the framework set by legislation and by policies of the Local Authority (LA). The Headteacher has full responsibility for the internal management of the school.
- The Governing Body meets at least once a term, usually every half-term. In addition, sub-committees meet regularly to discuss specific issues. They report to the full Governing Body for formal ratification of proposals.
- The minutes of Governing Body meetings are available from the school administrator.

Our Governing Body is a combination of appointed and elected members and is the employer of the staff.

Our governing body is made up of people from a variety of backgrounds. The school Governors are a group of individuals, who are elected, nominated or co-opted and are representative of parents and staff, the Local Authority and the local community. School Governors work with the Headteacher and are responsible for setting the strategic direction of the school.

The minutes of Governing Body meetings are available from the Clerk to Governors: Mrs Hannah Carlson. These can also be found on our school website. The full Governing Body meets at least once a term, sometimes more frequently. In addition, sub-committees meet regularly to discuss specific issues.

Election of next Parent Governor(s): January 2026.

The Governing Body structure for our school for the forthcoming year will be as follows:

Governor	Role	End of Term
Dr Richard Harris	Chair of Governors Community Governor chairgb@roathparkprm.co.uk	11/11/2029
Simon Williams	Vice Chair of Governors Community Governor	25/11/2028
Gareth Brown	Local Authority Governor	24/01/2028
Councillor Peter Wong	Local Authority Governor	22/7/2026
Hannah McCarthy	Local Authority Governor	29/09/2026
David Morris	Local Authority Governor	25/01/2028
Jane Foulner	Community Governor	19/09/2028
Natasha Jones	Community Governor	2/3/2027
Dennis DeWidt	Parent Governor	19/01/2027
Asma Saidani	Parent Governor	20/01/2029
Alistair Nicoll	Parent Governor	20/01/2029
VACANT	Parent Governor	
VACANT	Parent Governor	
Carson Burnett	Staff Governor	31/10/2026
Jane Marker	Teacher Governor	30/8/2027
Amy Phillips	Teacher Governor	30/8/2027
Lewis Fitzgerald	Headteacher	N/A
Hannah Carlson	Clerk to Governing Body Roath Park Primary School Pen-y-wain Rd, Roath CF24 4BB	N/A

Governing Body Sub-Committees

As well as regular full governing body meetings the governors are appointed to sub committees depending on their skills and interests. The committees are 2023/24 are:

Staff Disciplinary & Dismissal	Disciplinary & Dismissal Appeals	Pupil Discipline and Exclusions	Headteacher Performance Management
Peter Wong Richard Harris Gareth Brown Natasha Jones Reserves: All non-staff governors	Dennis De Widt Jane Foulner Simon Williams Reserves: All non-staff governors	Richard Harris Peter Wong Natasha Jones David Morris Reserves: All governors	Richard Harris Simon Williams
Finance and Resources and Health/Safety	Standards, Curriculum, Ethos and Wellbeing	Additional Learning Needs and Community	Head/Deputy Head Appointment
Dennis De Widt Richard Harris Gareth Brown Simon Williams Carson Burnett Jane Marker Jane Foulner Peter Wong	Hannah McCarthy Richard Harris David Morris Jane Marker Amy Phillips Natasha Jones Asma Saidani	Peter Wong Lewis Fitzgerald Carson Burnett Alistair Nicoll Jane Foulner Amy Phillips	Richard Harris Peter Wong Simon Williams Natasha Jones
Other Staff Appointments	Policies	Complaints staff / Grievance	Safeguarding
Simon Williams Lewis Fitzgerald Jane Marker Gareth Brown Natasha Jones	Richard Harris Simon Williams Alistair Nicoll David Morris	Gareth Brown David Morris Hannah McCarthy	Richard Harris Jane Foulner Lewis Fitzgerald

Policy Tracker

All policies can be found on the school website – www.roathparkprimaryschool.co.uk

Policy / Document Name	Stat	Non-stat	Duration	Date written	Written by	Review date	On website	Notes
Accessibility Plan	<input checked="" type="checkbox"/>		3 Years	Nov 2023	School	Nov 2026	<input checked="" type="checkbox"/>	
Admissions Policy	<input checked="" type="checkbox"/>		1 Year	Sept 2024	LA	Sept 2026	<input checked="" type="checkbox"/>	
Attendance and School Leave Policy (Pupils)	<input checked="" type="checkbox"/>		3 Years	Nov 2025	School	Nov 2028	<input checked="" type="checkbox"/>	
Attendance and Well-being Policy (Staff)	<input checked="" type="checkbox"/>		3 Years	Oct 2022	LA/School	Nov 2028	<input checked="" type="checkbox"/>	
Charging and Remissions Policy	<input checked="" type="checkbox"/>		1 Year	March 2025	LA/School	March 2026	<input checked="" type="checkbox"/>	
Child Protection & Safeguarding Policy	<input checked="" type="checkbox"/>		1 Year	Nov 2024	School	Nov 2026	<input checked="" type="checkbox"/>	
Complaints Policy & Procedure	<input checked="" type="checkbox"/>		3 Years	March 2023	WG/School	Dec 2025	<input checked="" type="checkbox"/>	
Curriculum Policy / Rationale	<input checked="" type="checkbox"/>		3 Years	Nov 2023	School	Nov 2026	<input checked="" type="checkbox"/>	On Curriculum page of website
Data Protection Incidents Policy	<input checked="" type="checkbox"/>		3 Years	Oct 2022	LA/School	Oct 2025	<input checked="" type="checkbox"/>	To be reviewed
Educational Visits Policy	<input checked="" type="checkbox"/>		1 Year	Sept 2025	LA/School	Sept 2026	<input checked="" type="checkbox"/>	
Equality and Diversity Awareness Handbook	<input checked="" type="checkbox"/>		3 Years	Nov 2023	LA	Nov 2026	<input checked="" type="checkbox"/>	
Financial Regulations Policy	<input checked="" type="checkbox"/>		1 Year	Oct 2024	LA/School	Oct 2026	<input checked="" type="checkbox"/>	
Freedom of Information Policy	<input checked="" type="checkbox"/>		1 Year	Nov 2023	LA/School	Oct 2026	<input checked="" type="checkbox"/>	
Health & Safety Policy	<input checked="" type="checkbox"/>		3 Years	Mar 2024	School	Mar 2027	<input checked="" type="checkbox"/>	
Healthcare Needs Policy	<input checked="" type="checkbox"/>		3 Years	Nov 2022	LA/School	Mar 2026	<input checked="" type="checkbox"/>	Updated March 2023
Learning and Teaching Policy	<input checked="" type="checkbox"/>		1 Year	July 2024	School	Oct 2026	<input checked="" type="checkbox"/>	
Minutes from GB Meetings	<input checked="" type="checkbox"/>		1 Year	Annually	LA/School	Annually	TBC	
Governor Development Plan	<input checked="" type="checkbox"/>		1 Year	Annually	School	Oct 2026	<input checked="" type="checkbox"/>	
Pay Policy	<input checked="" type="checkbox"/>		1 Year	Sept 2022	LA	Sept 2023	<input checked="" type="checkbox"/>	
Professional Development Policy	<input checked="" type="checkbox"/>		1 Year	Annually	N/A	Annually	<input checked="" type="checkbox"/>	
Positive Relationships Policy	<input checked="" type="checkbox"/>		3 Years	July 2022	School	June 2025	<input checked="" type="checkbox"/>	

Roath Park Primary School Governor Reports to Parents - Autumn Term 2025

Privacy Notice	<input checked="" type="checkbox"/>		1 Year	Mar 2024	LA/School	October 2026	<input checked="" type="checkbox"/>	
Register of Pupil Attendance	<input checked="" type="checkbox"/>		N/A	N/A	N/A	N/A	N/A	Within reports provided to GB
Relationships and Sexuality Education Policy	<input checked="" type="checkbox"/>		1 Year	June 2024	School	June 2026	<input checked="" type="checkbox"/>	
School Development Plan	<input checked="" type="checkbox"/>		1 Year	Sept 2024	School	July 2025	<input checked="" type="checkbox"/>	Updated and shared annually

Yearly Planner 2025-26 (year ahead)

Term Dates			
	Term Starts	Half Term	Term Ends
Autumn Term	1 st Sept 2025	27 th – 31 st Oct 2025	19 th Dec 2025
Spring Term	5 th Jan 2026	16 th – 20 th Feb 2026	27 th March 2026
Summer Term	13 th Apr 2026	25 th – 29 th May 2026	20 th July 2026

Year Group Assemblies / Events	
Class	Date – all 9.30am unless stated
Nursery	Fun Days: Wed 3 rd June & Wed 17 th June 2026
Reception	Friday 19 th June 2026
Year 1	Friday 15 th May 2026
Year 2	Thursday 26 th March 2026
Year 3	Thursday 12 th February 2026
Year 4	Friday 23 rd January 2026
Year 5	Friday 17 th October 2025
Year 6	Monday 10 th November 2025

Classes & Contact Emails

Staff only check emails during working hours (8.30am – 5.00pm)

Class	Teacher	Email
Nursery	Miss Smith	RSmith@roathparkprm.co.uk
Rec E	Miss Evans	MEvans@roathparkprm.co.uk
Rec J	Mrs Jones (nee Miss Gibson)	KJones@roathparkprm.co.uk
1CW	Miss Williams	CWilliams@roathparkprm.co.uk
1EW	Mrs Watts	EWatts@roathparkprm.co.uk
2P	Mr Parsons	MParsons@roathparkprm.co.uk
2W	Mrs Wright	NWright@roathparkprm.co.uk
3H	Mr Husband	JHusband@roathparkprm.co.uk
3B	Mrs Burnett	SBurnett@roathparkprm.co.uk
4P	Miss Phillips	APhillips@roathparkprm.co.uk
4K	Miss Kent	Pkent@roathparkprm.co.uk
5L	Mr Loizos	JLoizos@roathparkprm.co.uk
5O	Miss Owen	COwen@roathparkprm.co.uk
6L	Mr Lewis	RLewis@roathparkprm.co.uk
6J	Miss James	HJames@roathparkprm.co.uk

INSET Days	
Day	Date
1	Monday 1 st September 2025
2	Monday 3 rd November 2025
3	Friday 19 th December 2025
4	Monday 23 rd February 2026
5	Monday 1 st June 2026
6	Monday 20 th July 2026

Christmas Concerts 2025		
	Show 1	Show 2
Reception	Fri 5 th Dec - 10am	Fri 5 th Dec - 2pm
Nursery	Mon 8 th Dec - 10am	Mon 8 th Dec - 2pm
Years 1 & 2	Mon 1 st Dec - 10am	Mon 1 st Dec - 2pm
Years 3 & 4	Wed 10 th Dec - 10am	Wed 10 th Dec - 4pm
Years 5 & 6	Wed 17 th Dec – 10am	Wed 17 th Dec - 4pm

Parent/Carer Consultations

These will all be face-to-face events. **Year 1** will run a 'Stay and Play' event in September and then a formal consultation in March.

Other Events / Occasions		
Eisteddfod: 27 th Feb 2026	World Book Day: 5 th March 2026	Christmas Parties: 18 th Dec 2025
Children in Need: 14 th Nov 2025	Yr 6 Leavers Evening: 16 th July 2026	Discos: 23 rd Oct 2025 12 th Feb 2026
R – Y2 Sports day: TBC	Y3-6 Sports Day TBC	Cinema Nights: 27 th Nov 2025 30 th Apr 2026

	Event 1	Event 2
Nursery, Reception & Y1	WB 22 nd Sept 2025	WB 19 th March 2026
Y1, Y2 & Y3	14 th Oct 2025 15 th Oct 2025	10 th March 2026 11 th March 2026
Y4, Y5 & Y6	21 st Oct 2025 22 nd Oct 2025	17 th March 2026 18 th March 2026

Written report to families:

Monday 6th July 2026

Role	Name	Email
Headteacher	Mr Fitzgerald	LFitzgerald@roathparkprm.co.uk
Deputy Headteacher	Ms Marker	JMarker@roathparkprm.co.uk
ALNCo	Mrs Rigby	JRigby@roathparkprm.co.uk
General	Office	roathparkprm@cardiff.gov.uk

Curriculum for Wales | Curriculum for Roath

Roath Park Primary School, Cardiff
Ysgol Gynradd Parc y Rhath, Caerdydd

Roath Curriculum 2022 | Cwricwlwm y Rhath 2022
Curriculum Rationale | Rhesymeg y Cwricwlwm

Our Vision & Values

"At Roath Park Primary School, we aim to deliver a bespoke curriculum that has at its heart the attributes of a **family-oriented, multi-cultural community**. We **care passionately** about our children's **well-being**, their **individuality** and their **diversity**. Our **teaching and learning opportunities** **aspire** to excellence. They **serve to reflect the challenges** of the fast-paced and **evolving** world we inhabit. We seek to prepare our pupils to understand what it means to be **Welsh**, whilst developing as **Global Citizens** and **leaders** of the future."

The keywords that appear most frequently when discussing our vision are...



Curriculum for Roath 22

- aims:**
- Creates ambitious & passionate lifelong learners
 - Creates rounded pupils ready to face all challenges of school and beyond.
 - Creates pupils who have skills that can be applied to a variety of situations they encounter.



A Curriculum Developed from the School Outward...

Curriculum for Roath 22 will develop learners interests and knowledge from their community to the wider world. We will ensure our community is represented and we create ethic, informed citizens of Roath, Cardiff, Wales and the World.



Roath Park Purpose



A strong focus on Welsh culture embedded throughout.

A place of identity in the local and global world.

Have a positive mind set, ready to learn

Learn through mistakes and be ready to grow

Have pride in your community and your personal achievements



Living Together, Learning Together, Growing

Our School Vision

Our school vision was created with input from all of our key stakeholders. We began with a collective input from many of our children and all of staff members. We considered what values were pivotal to our whole school community with a focus on a learner centred education.

Once drafted we shared with our Governing Body and our families to receive feedback. We had open and honest discussions on a range of platforms to ensure all voices were listened to. Our current school vision was launched in September 2020 and is the foundation of our school. We collaborate with our community to help to guarantee our provision is relevant, enriching and progressive for our learners.

To inform our curriculum design we have engaged with Welsh Government, Central South Joint Education Services, Anti Racism and Area Based Learning training and staff from not only within our cluster schools, but also from an international perspective as many of our teachers have had opportunities for professional learning and development abroad to ensure we are offering the best Wales, and the world can offer. School leaders and teachers all undertook professional training in regard to the new curriculum and have completed action research, lead by Cardiff University, to ensure focussed learning and progression for each child.

Our learners have input in every stage of their learning – from planning through to assessment, where to go next and ways forward! Their voices, cultures and experiences are at the centre of our Curriculum for Roath.

Curriculum for Roath and the Four Purposes

Curriculum for Roath aligns to the national aspiration of the four purposes and covers the mandatory elements which means our curriculum is broad, balanced and includes learning opportunities within and across all of the Areas of Learning and Experiences (AOLEs).



Our curriculum must:

- Enable learners to develop in the way described by the four purposes
- Provide for appropriate progression and accord with the principles of progression set out in the 'Progression Code'
- Be suitable for learners of different ages, abilities and aptitudes
 - Be broad and balanced
- Encompass the concepts set out in the 'Statements of What Matters Code'
- Provide for learning and teaching that encompasses each of the AOLEs
 - And include
 - Welsh
 - Relationships & Sexuality Education
 - Religion, Values & Ethics
 - cross curricular skills

Learner Progression and Arrangements for Assessment

Our assessment arrangements are fundamental to ensuring progression for each child. We use a wide range of formative assessment strategies, across the year, to check progression of each child and groups of learners, to inform our next steps for each learner.

We are guided by the 5 Principle of Progression, which underpin all AOLEs.



<https://hwb.gov.wales/curriculum-for-wales>

Children who require support are identified through our ongoing formative assessments, as are learners who will benefit from additional challenge. Children are at the core of our assessment arrangements and have active engagement with their teacher and support staff to reflect on their learning and consider how they can make their next steps.

Our evidence informed assessment focuses on progress, not a final summative outcome/judgement. We promote and encourage the concept of lifelong learning and provide constant opportunities for our learners to progress by making connections across all of the AOLEs, and in the out into the real world.

Reviewing our Curriculum for Roath

As Curriculum for Roath is child centred we expect our learning contexts to change regularly based on the cohorts of learners. This is how we will meet the needs of our learners and continue to work toward our school vision.

All leaders, teachers and support staff will complete a variety of self-evaluation activities to gain and insight into how effective the curriculum is. We will use these activities to review what we are doing, monitor learning and make changes and adaptations when necessary.

We will continue to engage with stakeholders including our community, our Governing Body, our ITE partnership, the local authority and Consortia, the Welsh Government and school across Cardiff, Wales and the world to keep our curriculum meaningful, progressive and bespoke to the learners in our wonderful school.

Roath Park Primary School
Ysgol Gynradd Parc y Rhath, Caerdydd

Living Together, Learning Together,
Growing Together
Byw Gyda'n Gilydd, Dysgu Gyda'n Gilydd,
Tyfu Gyda'n Gilydd



Additional Learning Needs

There is a new Legal Framework in Wales which sets out the way learners with ALN (Additional Learning Needs) are supported, called 'ALNET: Additional Learning Needs Education Tribunal Act 2018'. Mrs Jamie-Rose Rigby is our school's Additional Learning Needs Co-ordinator (ALNCo) and is responsible for ensuring this framework is adhered to.

Mrs Rigby works with staff, children and parents to identify pupil's learning needs and put in place support where needed to help them reach their potential. Through Person-Centred practice and approaches, we make sure that children and their parents' views and feelings are listened to when making decisions about how to support them. Sometimes, children need some support to help them with their learning, and this doesn't necessarily mean that they have an additional need. A key role of our ALNCo is to work with parents, staff and other professionals to identify where a child may have an additional learning need (ALN). If a child has a significantly greater difficulty in learning than their peers, or has a disability that impacts on their access to education they may have ALN. This decision is made in collaboration with parents, staff and other stakeholders or parties that may be involved in the child's education, as part of a Person-Centred meeting. Children with ALN require support that is different or additional to what schools usually offer and is known as Additional Learning Provision or ALP.

If a child has ALN, an Individual Development Plan (IDP) will be prepared by Mrs Rigby based on the information shared in the Person-Centred meeting. The IDP is an agreed plan of how a child with ALN will be supported and contains important information about a child's areas of need and how these can best be met. The IDP will be reviewed at least annually and the additional learning provision set out in the IDP will be monitored regularly through tracking of progress a child is making. The IDP is a new document that has been brought in as part of the new ALN Code of Practice, and replaces previous documentation such as Statements.

Roath Park Primary school prides itself on being an inclusive school, where individual pupil needs are carefully considered and support provided is meaningful and targeted to ensure that each child is helped to enjoy their learning experiences and achieve their potential.

Languages

We are an English medium school and are very proud of our rich and diverse community that we serve. At present we have **42.7%** of our pupil population with English as a Second Language. The majority of these pupils are “second” generation families, i.e. the children or grandchildren of families.

The languages spoken in our school are:

Arabic	French	Pashto/Pakhto
Alabanian	Hindi	Persian (Dari)
Bengali	Hindko	Persian (Farsi)
Bengali (Any Other)	Hungarian	Polish
Chinese	Italian	Portuguese
Chinese (Cantonese)	Japanese	Romanian
Chinese (Mandarin/Putonghua)	Korean	Spanish
Czech	Kurdish	Swahili (Any Other)
English and/or Welsh/Cymraeg	Latvian	Tamil
Gujarati	Lithuanian	Telugu
	Nigerian	Turkish
	Panjabi	Urdu

Race Equality

The Strategic Equality Plan also gives clear guidance to accord high priority to the promotion of race equality and seeks to negate the effects of discrimination faced by ethnic minority pupils. Through it's Hate Crime and Positive Relationships Policy school has a duty:

- to report
- to eliminate unlawful discrimination
- to promote equality of opportunity
- to promote good relations between persons of different backgrounds

The school records any incidents, witnessed or reported, and monitors the success of follow up support strategies.

Transition to Secondary Schools

Year 6 pupils transition to a range of secondary schools. We host an annual Secondary Admissions meeting where we share how / when to apply and the criteria for Secondary School Admissions.

The data shown below reflects the 2025-26 entry to secondary schools including the destination of former Year 6 Roath Park Primary School pupils.

RPPS Admissions – 2024/25 Secondary Admissions

Cardiff High 50% 30 pupils	Cathays High 38.3% 23 pupils	Llanishen High 0% 0 pupils	St Teilo's CIW 8.3% 5 pupils
Corpus Christi RC High 1.7% 1 pupil	Whitchurch High 0% 0 pupils	Willows High 0% 0 pupils	Bro Edern (Welsh) 0% 0 pupils

60 pupils so 1 pupil = 1.7%

Preferences – 2024/25 Secondary Admissions

1 st Choice	2 nd Choice	3 rd Choice	No Offer (Applied on time)
54.4%	22.1%	15%	8.5%

1 pupil = 1.7%

Sport, Activities & Extra Curricular Clubs

Across the year a range of extracurricular clubs are offered either after school or at lunch times. These include netball and football clubs, art, drama/musical theatre, along with sewing, chess and lego club. We have a cwtch club and Nursery has a lunch time club.



All children have at least 2 hours of physical activity a week in P.E and Games where children develop their confidence and team-building skills through activities such as hockey, badminton, dance and much more.

We have official partnerships with the Football Association of Wales and Glamorgan Cricket who come in to deliver skills sessions and provide

opportunities for children to watch professional sport. We have Sports Day every year for all year groups. Years 3-6 Sports Day is held at Cardiff Met and the younger year groups hold theirs over on Roath Recreation Ground. We enjoy having family members coming to support these events. Extra-curricular sports club help develop skills further and often lead to playing matches against other schools.



Community Links

We are very proud to serve the community of Roath which is within the Plasnewydd electoral ward. Plasnewydd (meaning New Manor or New Place in English) is an electoral ward. It falls within the parliamentary constituency of Cardiff East. It is bounded by the electoral wards of Cyncoed (Roath Park) to the north; Penylan to the northeast; Adamsdown (main Newport Road) to the southwest; and Cathays (Cardiff to Caerphilly railway) to the west. It covers what is now the community of Roath.

Cardiff Metropolitan University

The school has a formally recognised partnership with Cardiff Sport and the Initial Teacher Education school at Cardiff Metropolitan University. The school regularly visit the sports facilities at the university campus to enhance the opportunities we offer our pupils.

The school is a lead clinical teacher training partner with Cardiff Metropolitan University. The school is keen to promote links with local businesses and other organisations within our community and benefits greatly from their support.

Cluster work

We have strong links with our Cardiff High Cluster group. Rhydypenau Primary, Lakeside Primary, Marlborough Primary, Howardian Primary and Cardiff High School. We attend their half-termly senior leadership cluster meetings and their Area of Learning (AOLE) meetings. This supports our transition work as well as the development of new educational initiatives such as the Curriculum for Wales and Additional Learning Needs reform.

Local Connections

We have established links with a number of local sports organisations, including Glamorgan Cricket Club and the Football Association of Wales. The children at school have benefited from the coaching provided by experts within these organisations and thoroughly enjoyed being involved in sporting initiatives during the year. Our FAW affiliation enables families to attend Wales football matches (men and women teams).

Children have had many opportunities to listen to a wide range of speakers from various community groups. These include our community police (our designated PCSO is PC Rachel Hocking- she can be contacted through the SW Police Control room), school nurse, the fire brigade, healthy school representatives, Active Travel and road safety teams, NSPCC and Show Racism the Red Card (who have also delivered training to our staff).

We have also been fortunate to benefit from workshops from a range of parents with specialist skills and knowledge in different fields eg medicine, nutrition, expressive arts and the entertainment industry, different religions, different languages and cultural backgrounds.



Pupils have been on a range of trips both local and further afield. Examples of trips include: Technquest, Cardiff Bay, Cardiff Castle, Barry Island, St Fagans, and Welsh Senedd. We organise trips to local businesses to ensure our learners have a holistic approach to the world of work. Many of these trips also have a focus on sustainability. Our Year 6 cohort take part in residential trips in Wales and England. We also have projects running with schools in Europe; we organise visits in both France and Wales to make these partnerships purposeful and allow the children to develop their friendships and experiences beyond the classroom. Year 5 have a 3-day residential trip to Llangrannog Urdd Centre in Llangrannog, West Wales.

Contributions from the Harvest Festival are distributed to Cardiff Food Bank, The Whallich and the Huggard Centre.

Mrs Richards and her pupil fundraising group 'The Roath Park Kind Hearts' organised local and National charities that we support include Ty Hafan, City Hospice, Children in Need, Comic Relief, Macmillan Cancer Care, Velindre Hospital and Save the Children's 'Christmas Jumper Appeal'.

We continue to benefit too from the positive contribution made by parents and volunteers at the school. Parents have been actively involved in the school in a number of ways: they have accompanied children on school trips while some give support to children's learning within the classroom (particularly with reading) and in workshops for students in relation to the world of work and careers.



The school values the importance of local businesses and industry; we take the pupils to such places as often as possible. The positive impact of these trips is that learners develop a deeper understanding of the world of work and learn about a range of opportunities that they might one day like to pursue. Sustainability is also a key feature in the provision for our children. Trips to places such as Viridor, Omega Wales and Siopa Sero teach our children about sustainable and environmentally friendly ways of living.

Toilet Facilities

There are 3 adult toilets in the Progression Step One building (one with disabled access and a shower).

Progression Step Two and Three building has 2 female toilets, 2 male toilets and one disabled toilet and shower.

The Nursery environment has 4 toilets.

Reception and Year 1 access 9 toilets in total split into two adjoining rooms.

Year 2 and Year 3 have 5 female toilets and 2 male toilets and a urinal.

Year 4, Year 5 and Year 6 have 5 female toilets and 2 male toilets and a urinal. The female toilets have provision for sanitary wear and disposal.

Toilets are cleaned regularly by cleaners employed by the school. The site manager is responsible for ensuring that toilet paper, soap etc. is available for use by pupils and staff and inspects and replenishes these daily. During PSE lessons we reinforce the need to wash hands after using the toilet and there are pupil posters to promote good hygiene displayed throughout the school. All maintenance is completed in house, with a contractor coming in once a term to complete any additional work.

Active Travel

We encourage the children and our families to travel actively to school. This could be via walking, cycling or using a scooter. For those families who live further afield, we talk to the children about the benefits of using public transport and 'parking and striding', which we define as parking a few streets away from school and then walking the rest.

We have a Year 6 Active Travel team who regularly deliver assemblies to their peers about the multiple benefits of travelling actively on both their health and the environment. Children in Year 1 to Year 6 complete an online 'travel tracker' every morning. If the children have travelled actively to school on most days within that month, they receive a themed travel tracker badge. The badges are different each month.

Each year we participate in the annual Sustrans 'Big Walk and Wheel' where the whole school will make their best efforts to travel to school actively and sustainably. The results of this are entered online and are compared to other schools across Cardiff, Wales and the UK. In March 2024 we came 2nd in Cardiff, 2nd in Wales and 24th in the U.K (out of 916 schools).

Please find our 'Active Travel Roadmap' on the next two pages



Roath Park Primary School

Active Travel Roadmap



2019 - 'Safety First'

- Pupils working with PCSO
- Unattended camera installed on Pen-Y-Wain Road
- Sustrans and Cycle UK memberships created
- Pupils create safe parking / Active Travel video

2020 - 'Let's get Active'

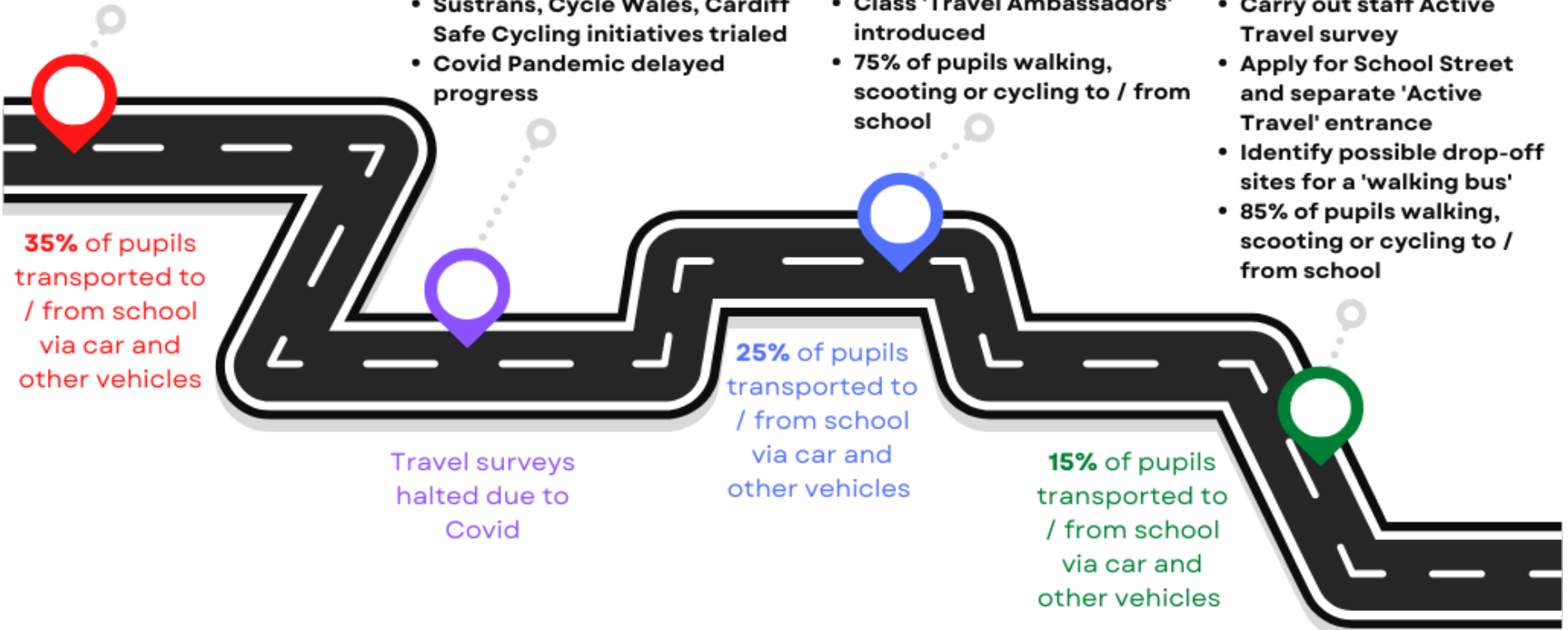
- RPPS Active Travel community group set up
- Travel Ministers roles launched for Year 6 Pupils
- 'WeCount' traffic sensor installed
- Sustrans, Cycle Wales, Cardiff Safe Cycling initiatives trialed
- Covid Pandemic delayed progress

2021 - 'Moving on up'

- New bikes and scooters provided by Cardiff LA
- Travel Minister roles launched for Year 6 Pupils
- 'WeCount' traffic sensor installed
- Living Streets 'Wow Tracker' introduced
- Class 'Travel Ambassadors' introduced
- 75% of pupils walking, scooting or cycling to / from school

2022 - 'Going green'

- 7th in Wales for % of pupils walking to school
- Purchase new bikes and scooters
- New bike storage solutions
- Carry out staff Active Travel survey
- Apply for School Street and separate 'Active Travel' entrance
- Identify possible drop-off sites for a 'walking bus'
- 85% of pupils walking, scooting or cycling to / from school





Roath Park Primary School

Active Travel Roadmap



2023 - 'Going green'

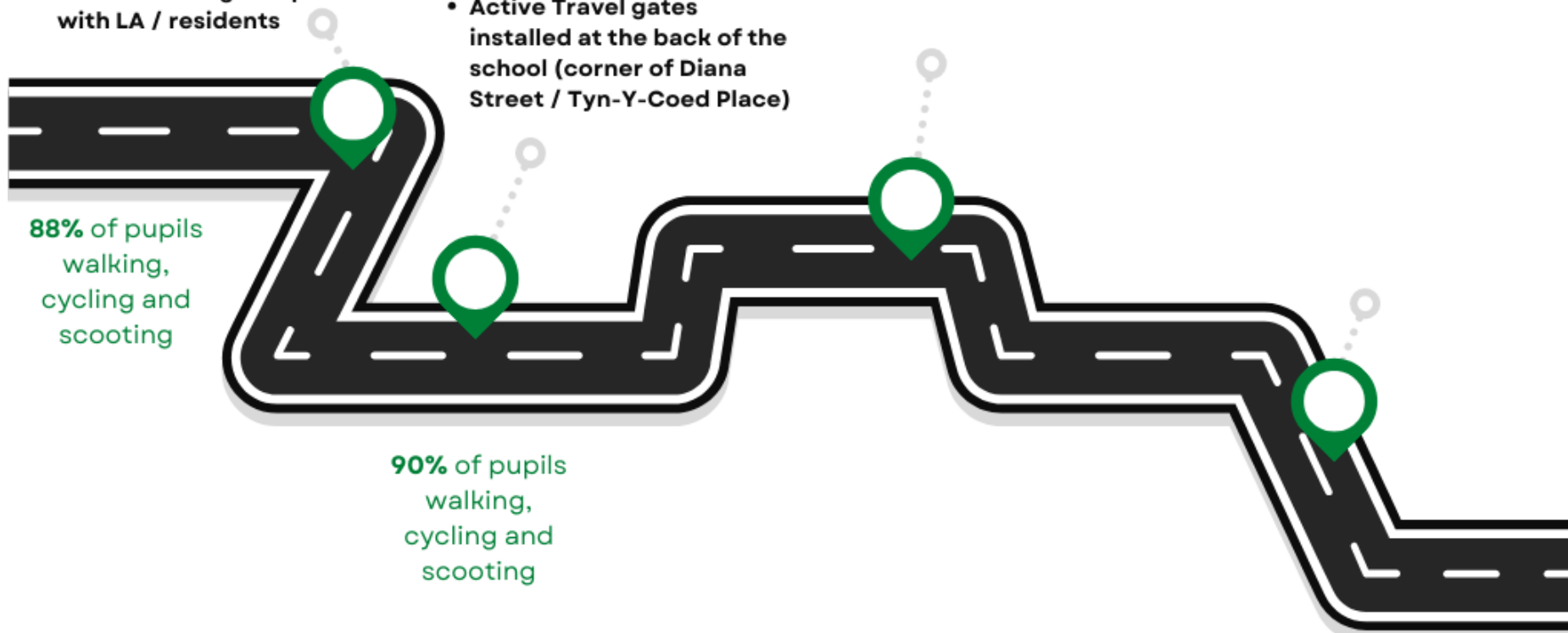
- Sustrans 'Big Walk and Wheel'
- Wow Tracker - 3rd in Cardiff / 5th in Wales % of pupils travelling 'actively'
- 'Wow Tracker' Top Ten - 4th in Wales for walking to school
- 'School Street' consultation for Diana Street / Tyn-Y-Coed Place
- Active Travel gates planned with LA / residents

2025 -

2024 - 'Going green'

- Assessment for Sustrans Active Travel School 'Gold Award'
- Big Walk and Wheel Event in March
- 'School Street' installed on Diana Street / Tyn-Y-Coed Place
- Active Travel gates installed at the back of the school (corner of Diana Street / Tyn-Y-Coed Place)

2026 -



Friends of Roath Park (PTA)

Friends of Roath Park (PTA) play an active part in the life of the school. During the academic year 2024/25 Mrs Yvonne Perkins was the chairperson of the Friends of Roath Park.

The Friends of Roath Park Team also included:

Roxanne Phillips

With help and support provided by Korede, Linda and Shaun

The school thanks Mrs Perkins and the team for the events that they organised during the year for the continued excellent support she and the team provide.

The successful events held by the Parent Teacher Association in 2024/25 included:

- Summer Fayre

In the 2024-2025 academic year the Friends of Roath made several purchases for the school, meaning that the events they held had a direct impact on our children. The purchases this year included new picnic tables, benches and planters.

Friends of Roath Park have a long-term goal of purchasing more secure bike storage to support the school's Active Travel Status.

The Friends of Roath Park Committee Contact Details

Contact us on Instagram [@friendsofrpps](#)
Facebook [Roath Park Primary School PTA](#)
Or email pta@roathparkprm.co.uk

