



Telephone | Ffôn: 02920 499549 📞

Email | Epost: roathparkprm@cardiff.gov.uk ✉

Ref: HT/Oct1

Date: 13.10.2026

Dear RPPS families,

In this week's newsletter I will provide important information and dates through to the end of this half-term on Friday 23rd October. Please remember that you can find key dates on our [Yearly Planner 2026-27](#)

Monday 2nd November is an INSET day at Roath Park – the school will be closed to all pupils on this date. Our staff will be completing essential on-site training throughout the day.

Shwmae Day

Tomorrow is Shwmae Day at school which is a day to promote Welsh language (Cymraeg). We invite all children to dress in Welsh colours – red, white and green but they can remain in school uniform if they wish. There is nothing else required to prepare. We aim to use as much Welsh language as possible throughout the day.

Harvest collection 2026

As previously communicated, our Harvest collection for Cardiff Foodbank ends on **Friday 16th October at 9am**. All food items will be taken to Cardiff Foodbank later that morning.

Any donations for the collections would be greatly appreciated. These will be collected in classrooms and moved to the hall in readiness for our harvest assembly.

Stay and Play & Parents Evening Events

Many thanks to Parents / Carers who have recently attended our Stay and Play events in Nursery, Reception and Year 1. These were very well attended and provided you with an insight into your child's learning experiences and an opportunity to speak to staff working within the classroom.

Parents / Carers Consultations for Year 2 and Year 3 are underway. Years 4, 5 and 6 will take place next Tuesday 20th and Wednesday 21st October. Again, most families are signed up for the meetings which is fantastic. All meetings are hosted in the school hall, and we look forward to welcoming you.

“Living Together, Learning Together, Growing Together” | “Byw Gyda’n Gilydd, Dysgu Gyda’n Gilydd, Tyfu Gyda’n Gilydd”

Headteacher | Pennaeth: Mr. Lewis Fitzgerald

Deputy Headteacher | Dirprwy Bennaeth: Ms. Jane Marker

Website: <https://www.roathparkprimaryschool.co.uk>

Official Twitter: @roathparkprm



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Glow Disco

Our annual 'Glow Disco' takes place on **Thursday 22nd October** and all children from Year 1 through to Year 6 will be able to attend. The cost to attend is £2 – this includes facepainting, a drink and a snack.

Year 1, Year 2 and Year 3 children will attend from 3.45pm until 4.45pm.

Year 4, Year 5 and Year 6 children will attend from 5.00pm until 6.00pm.

All pupils need to be collected at the normal time of 3.30pm and then transported to the school hall. The entry point will be the ramp at the back of the school hall.

Pupils in the older year groups will go home before being returned to school at 5pm. They will enter via the blue double gates on Pen-y-Wain Road.

Parking and Road Safety reminder

We would like to remind all parents and carers to park responsibly and drive with care near the school. Busy periods can be challenging, and we ask everyone to be mindful of pupils, families, local residents and other road users.

By parking legally, avoiding obstruction and driving slowly, you help create a safer environment for everyone in our school community.

Communication

Whole-school communication will be shared via Arbor. Longer messages (letters, newsletters and other key information) will arrive in the email inbox of each child's named parent / guardian. Please check to see whether class correspondence e.g. Class Newsletters are arriving in your junk / spam folders and move them to your inbox. We are working towards sharing shorter messages through the Arbor app. Schoop is no longer used at Roath Park.

Across the school, learning is shared via Seesaw. Teachers will share photos and messages through Seesaw as and when they can - they will prioritise learning in class first. Year 4, 5 and 6 pupils will find some learning uploaded to Google Classroom. These pupils log into Google Classroom using their Hwb email address.

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Email addresses for all Teachers, Leadership and the School Office can be found on the [Yearly Planner 2026-27](#)

Please avoid contacting Teachers via Seesaw or email outside of their working hours (8.30am – 5pm). This is in-line with our Staff Wellbeing Charter.

Upcoming events

Tuesday 13th October: *Year 4 trip to The Sherman Theatre, Year 2 and Year 3 Parent's Evening*

Wednesday 14th October: *Flu Vaccinations in School, Year 2 and Year 3 Parent's Evening*

Thursday 15th October: *Class 6L trip to Brecon Museum, Siw'mae Day*

Friday 16th October: *Year 5 Celebration Assembly, Visit from Penylan Library (Celebration of the Summer Reading Challenge) / Harvest Assembly*

Tuesday 20th October: *Year 4, 5 and 6 Parent's Evening*

Wednesday 21st October: *Year 4, 5 and 6 Parent's Evening*

Thursday 22nd October: *Class 6P trip to Brecon Museum, Glow Disco (see details above)*

Friday 23rd October: *Last day of term*

Week beginning 26th October: *October half-term*

Monday 2nd November: *INSET day 2*

ParentPay – ordering meals

All orders are processed through this link: [ParentPay](#)

School meals MUST be ordered in advance as our school cooks need to know how many meals they need to prepare. We recommend completing orders at least a week in advance and this can be done up to three weeks in advance.

If you are experiencing problems with ParentPay, please try logging in on a desktop device rather than a mobile device. This is proving to be a solution for some families. Otherwise, please go through the chat function on the ParentPay website.

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ParentPay – other transactions

Experiences, trips and visits are paid for through ParentPay. All experiences, trips and visits require a voluntary donation from families. We try our best to keep costs low and manageable throughout the school year.

However, if the school does not receive enough money to cover the costs associated with the experience, trip or visit, this may result in cancellation.

Breakfast Club fees are just about to be moved over to ParentPay and we are working with Cardiff Council to bring about change to our Breakfast Club offer. I will share more information with you once I have it.

Collection of children

We've previously shared information about who can collect children from school at the end of the day. A known, trusted person who is over the age of 16. When it is not possible for you to collect your child e.g. due to an emergency, and you'd like to inform us of who will be collecting your child, it is important to give us plenty of notice. We ask that you email roathparkprm@cardiff.gov.uk by 1pm the same afternoon.

Notification of absence due to illness

All notifications of absence due to illness need to be reported to the School Office. This can be done via email roathparkprm@cardiff.gov.uk or call 02920 499549 (option #0). If there is no answer, our Office Team will be busy attending to something else so please leave a voicemail.

Notification of holiday leave

The school does not 'authorise' leave for holidays. As per Cardiff Council policy, holidays during term-time count as an unauthorised absence from school.

If you are planning on travelling during term-time, we kindly ask that you notify me (LFitzgerald@roathparkprm.co.uk) of your plans including your child's name, their class, dates of travel and location. I will acknowledge your notification with a generic response.

It is important to note that per Cardiff Council policy, children cannot miss more than 20 school days per school year. If this rule is not followed, the school may need to offer your child's place to those on our waiting lists.

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School successes

Rugby: Hardhaya (Year 4) won player of the match for his under 9s Old Iltydians rugby team. He also featured for the under 10s and won player of the match for them.

Ice skating: Martha (Year 3) passed Level 3 of the Skate UK ice skating programme at the Vindico Arena and has progressed to Level 4.

Ice hockey: Elsie (Year 5) recently played her first ice hockey matches for the Bristol Snow Dogs winning 'spirit of the game' for her team.

Running: Dominic (Year 4) ran the Junior Cardiff Half Marathon and came 54th place out of 807 finishers.

Cardiff Half Marathon: We are aware of many other children, parents and carers who recently completed the Junior Cardiff Marathon and Cardiff Half Marathon. Some of whom raised amazing amounts for their chosen charities.

A huge well done to each of you for your fantastic achievements – we are extremely proud of your efforts in school and outside of school. Thank you to parents / carers who have shared these achievements – I look forward to reading more as the year goes on.

Many thanks for your continued support,

Mr. Lewis Fitzgerald
Headteacher

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