

**Meeting:** Roath Park Primary Governors: Curriculum and Standards

**Date:** 25<sup>th</sup> Feb 2020

**Time:** 07:45

**Those Present:** Jonathan Keohane, Lewis Fitzgerald, Graeme Tully, Sue Lent, Jane Marker, Melissa Evans, Amy Earlam

**Apologies:** Richard Harris

| AGENDA                                  | ACTION  | WHO |
|---|---|-----|
| <p>1. <b><u>Evaluation Week</u></b></p> | <p>JK outlined the rationale for moving away from the more traditional lesson observation format. The main rationale being:</p> <ul style="list-style-type: none"><li>• Traditional lesson observations often do not give a fair representation</li><li>• This format helps the school move forward in terms of standards</li><li>• Increases the opportunity to distribute leadership</li><li>• Helps to engage more with pupils through their books</li></ul> <p>The evaluation week took place over one week and involved 5 staff members including the SLT. The primary focus being teaching and learning. It is proposed that during subsequent evaluation weeks that SLT will withdraw and leave the teachers to carry out the evaluations.</p> <p>Process:</p> <ul style="list-style-type: none"><li>• All staff involved were given a crib sheet to follow</li><li>• Learning walks were used (dip in and out of classes)</li><li>• Discussions were held with learners</li><li>• Staff and parent questionnaires were used</li><li>• Book scrutiny's were undertaken with and without learner's present</li><li>• SLT undertook Quality Assurance Training and Judgement forms were used to double check evaluations for consistency</li></ul> <p>JK ascertained that this type of evaluation gives a more realistic outcome and that feedback from all staff had been positive.</p> |     |

**2. Mid Year Targets**

Outcomes:

- The process helped to identify Professional Learning needs.
- The judgement made on the quality of teaching was school wide rather than individual
- Evaluation report completed and issued to committee members.
- Evaluation weeks will continue and happen at least once per term.

Intention:

- Pupils to have 3 targets split across 3 terms
- Targets to be evaluated by SLT
- Pit stop system to be used
- Importance of wellbeing identified

Outcomes

- Pupils who need more support were identified
- Possible reasons for difficulties were identified (attendance etc.)
- JK advised the committee that the Schools challenge advisor was pleased with current progress and that 'most' pupils were on target
- In future target setting maybe modified into areas rather than strands

**3. SDP**

Of the 5 targets listed on the SDP 3 have already been achieved.

Identified areas for development:

- Numeracy
- Attendance remains an ongoing focus
- Professional Learning INSETS to be put in place to identify training needs

ALN Bill has been added to the SDP

**4. Categorisation**

The School remains Green (A) and will receive 4 days support from the Challenge advisor

**5. Estyn Update**

JK went through the new Estyn arrangements beginning in Sept 2021 with the committee and explained that Estyn will be carrying out a one day visit next year. There is also the possibility that Estyn will carry out 'Engagement visits' however these have not been confirmed.

Should engagement visits occur:

- Discussions with SLT will be held
- The focus will be on the SER and the new curriculum
- Only verbal feedback will be given, no grading
- School will formulate the agenda
- No formal documentation or report will be required

**6. Music Curriculum**

JK explained that the school were investing in outside providers to increase pupils access to music and the expressive arts. The school will be using a company called 'upbeat'.

GT commented that he has had previous experience with these musicians in another school and that their input was always positive.

**7. Curriculum for Wales update**

JK explained that the school was holding off on a complete redesigning of the curriculum due to advice received and that current content will largely remain. The new curriculum will go live in September 2022 and that in the preceding time the school will be identifying any areas that are missing and develop them but also identify what the current strengths are.

**8. AOB**

It was suggested that committee members could complete a book look at the next meeting.

It was suggested that a governor moderation calendar could be introduced, whereby governors complete learning walks and have discussions with learners.

JK shared information in regards to 'fighting extremism' and signposted committee members to the website.