



Curriculum Committee Terms of Reference

2019/2020

The governing board can delegate any of its statutory functions to a committee, subject to prescribed restrictions. The full governing board shall agree the level of delegation to this committee.

Membership:	This group acts as a GB committee and as such there is a requirement for a minimum membership of at least two Governors plus the Head Teacher (or representative) present at all meetings. In addition associate members may be coopted by the Governing Body in order to draw on expertise and experience outside school.
Quorum:	Two members of the GB in addition to the Head Teacher or their representative
Chair:	To be appointed by the Governing Body at its first meeting of the Autumn Term, to continue in office until the first meeting of the Governing Body in the following Autumn Term. (should not be the Head Teacher)
Clerk:	To be appointed by the committee at its first meeting in the Autumn term, to continue in office until the first meeting of the Governing Body in the following Autumn Term. (should not be the Head Teacher)
Voting:	This group is a delegated committee and has delegated powers to make decisions on behalf of the GB on matters relating to the curriculum. It offers recommendations to be agreed by the full Governing Body on wider school issues affecting the learning and teaching in the school.
Meetings:	A minimum of one each term

Remit:

- to provide guidance to the Governing Body, and support for the Head Teacher and staff on matters relating to the curriculum, its implementation, delivery and impact;
- to take a lead role in the monitoring of the School Improvement Plan (SDP) in respect to curriculum and standards issues and the School Self Evaluation Form (SER);
- to review the school's curriculum policy (statement of aims and vision) and advise the Governing Body on this and other policy documents relating to the curriculum;
- with the assistance of the staff, to provide information about how the curriculum is taught, evaluated and monitored;

- to receive reports on the implementation of the school's individual subject policies; to review the policy and provision of Sex & Relationship Education and make recommendations;
- to review the policy and provision for collective worship and religious education and make recommendations;
- to review the impact of the Pupil Development Grants, EIG and MEAG (any other grants distributed by central / local Government)
- to assist with ensuring that the requirements of pupils with additional and special educational needs are met, including those identified as gifted and talented;
- to assist with ensuring that the educational attainment of looked after children, children in care and vulnerable children are met by the school. To receive termly reports on pupils progress and statistics around children in care.
- To take a lead role in the monitoring of the impact of home learning expectations;
- to receive and consider reports and consultation papers from Cardiff Local Authority, Central South Consortium and the Welsh Government concerning curriculum issues on behalf of the Governing Body;
- to liaise with other committees through the chair;

Reporting back: a verbal report will be made to the next meeting of the full Governing Body. The report will include recommendations made to the full governing body in the absence of delegated powers.