



Full Governing Body Terms of Reference

2019/2020

1. To agree constitutional matters, including procedures and policies
2. To work with the school on the strategies prompted by the school's Mission and Vision to ensure these are embedded in the School Development Plan and to hold the school to account for the implementation of the plan
3. To hold at least three Governing Body meetings a year
4. To appoint or remove the Chair and Vice Chair
5. To appoint or remove a Clerk to the Governing Body
6. To appoint or remove the Head Teacher
7. To recruit new members as vacancies arise and to appoint new governors where appropriate
8. To suspend a governor
9. To establish the committees of the Governing Body and approve their terms of reference
10. To appoint the Chair of any committee (if not actioned by the committee itself)
11. To agree annually those functions of the Governing Body that will be delegated to committees, groups and individuals (including the head teacher).
12. To receive reports from committees, groups and individuals at least a week before each FGB meeting and to consider whether any further actions are necessary
13. To encourage and facilitate the school's involvement with the community
14. To understand and authorise the annual expenditure budget plan before submission to the approving authority.
15. To ensure the School's observance of current financial management standards.
16. To monitor the school's targets and achievements.
17. To ensure that Governors and the Governing Body meet their full legal responsibilities
18. To formulate the response to external initiatives and factors