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Ref: HT/Oct2  
Date: 16.10.2023

Dear RPPS Families,

Many thanks to the Year 2 and Year 3 families who attended last week's Parents' Evenings. It was great to see you and we hope you enjoyed having the opportunity to speak to your child's class teacher.

Your feedback has been greatly appreciated. There will be an opportunity for Year 4, 5 and 6 families to provide some feedback through our [Parent / Carer Questionnaire - October 2023](#) during this week's Family Consultations.

#### **Family Consultations – Class 3K & Years 4, 5 and 6**

Miss Kent will continue her Parents Evening meetings on Wednesday 18<sup>th</sup> October. This date was rescheduled from Wednesday 11<sup>th</sup> October due to Miss Kent being unwell. Appointment times will be kept the same – please contact Mrs. Lark if you need to check or amend your time.

**Year 4, 5 and 6** meetings will take place on **Tuesday 17<sup>th</sup>** and **Wednesday 18<sup>th</sup> October 2023**.

If you have not been able to secure an appointment, please do so ASAP by calling 02920 499549.

Pre-loved school uniform stands will be set up at the event - we encourage you to take what you need. If you'd like to make a voluntary donation for the uniform, collection boxes will be available.

A QR code will provide a link to our Parent / Carer Questionnaire. This will be displayed on the screen in the school hall. Your feedback helps us to improve further and messages of support are always shared with our team.

#### **Yearly Planner**

Our Yearly Planner for the 2023-24 academic year can be found below – please print this off or save it as it contains all key dates for the next school year. If we amend the dates, we will publish a new Yearly Planner on our website and circulate this via Schoop.

[YEARLY PLANNER 2023/24](#)

#### **Colorfoto in school – Friday 20<sup>th</sup> October 2023**

Individual and sibling photographs will be taken on Friday. Please ensure your child is wearing their school uniform or if they have PE / Games, they can bring their school jumper with them.

#### **Friends of Roath Park (PTFA) - Annual General Meeting**

On Monday 23<sup>rd</sup> at 4pm the Parents, Teachers and Friends Association (PTFA) invite you to attend their Annual General Meeting. This will take place at 4pm in the Learning Plaza (Main Building).

“Living Together, Learning Together, Growing Together” | “Byw Gyda’n Gilydd, Dysgu Gyda’n Gilydd, Tyfu Gyda’n Gilydd”

Headteacher | Pennaeth: Mr. Lewis Fitzgerald  
Deputy Headteacher | Dirprwy Bennaeth: Ms. Jane Marker  
Website: <https://www.roathparkprimaryschool.co.uk>  
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The purpose of this meeting is to come together, reflect on the past year's achievements, discuss important matters, and set the course for the year ahead. Further details can be found on Schoop or otherwise please contact [PTA@roathparkprm.co.uk](mailto:PTA@roathparkprm.co.uk)

#### **'School Street' consultation with community – Wednesday 25<sup>th</sup> October**

In a bid to make travelling to and from school safer for our pupils and families, we are working with Cardiff Council to implement a 'School Street' at the back of the school premises where Diana Street and Ty-Y-Coed Place meet. The proposal will see the introduction of a new 'Active Travel' gate for pupils who cycle, scoot or walk to/from school.

On **Wednesday 25<sup>th</sup> October at 5pm** we are hosting a community meeting where Cardiff Council's Active Travel officers and our team will be in attendance to share information, gather views and answer questions. This will take place in the school hall and anyone interested is encouraged to attend.

#### **GLOW Discos – Thursday 26<sup>th</sup> October**

Our annual Glow Discos will take place in the school hall on Thursday 26<sup>th</sup> October 2023.

**Years 1, 2 and 3** will be from **3.45pm** until **4.45pm** (parents should collect children as normal at end of school day and transport them to school hall)

**Years 4, 5 and 6** will be from **5.00pm** until **6.00pm** (children should return to school in time for the disco).

Cost of entry to the Glow Discos will be £2 per child which will include a snack and a drink. The children can wear any bright, colourful items of clothing they wish to.

Collection will be from the double gates on Pen-Y-Wain Road (near 'The Corner').

#### **INSET Day 2 – Monday 6<sup>th</sup> November 2023**

As communicated on our Yearly Planner, Monday 6<sup>th</sup> November is an INSET day so school will not be open to pupils. Our staff will be in school on this day and we will be engaging in training linked to our curriculum.

#### **Universal Primary Free School Meals (UPFSM) rollout**

From 20<sup>th</sup> November 2023 all Year 4 pupils will be offered a UPFSM.

Cardiff Council are planning to introduce a new primary menu after the half term break on the 6<sup>th</sup> November 2023 and are therefore delaying Year 4 until the 20<sup>th</sup> November.

The UPFSM rollout will continue for Year 5 and Year 6 – we envisage this taking place after Christmas but are awaiting a firm date from Cardiff Council.

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### School trips, experiences and visits

You may have noticed that we are starting to plan experiences and trips across the school. We will do our very best to ensure the trips are; financially viable for all families and impactful in terms of learning.

Our school minibuses will be used for local trips which will assist in keeping costs low. We ask families to contribute £1 for local trips to cover fuel costs.

### Attendance and punctuality\*

Where a child does not come to school and we haven't received a call, email or voicemail we will be contacting parents straight away as part of our 'first response' strategy. We urge all parents to contact us if your child is unwell or cannot attend school and we will assist you where we can.

It is also VITAL that your child arrives to school on time. Our class registers will be shut at 9.05am meaning that any pupils who arrive after this time will be marked as absent. The benchmark for attendance across the school is 97% which equates to attending school on 189 days out of a possible 195 days.

### Requesting holiday leave

Requests for holiday leave should be made to me via email. Please include the following details; purpose of visit, location of visit, dates of visit.

Where Roath Park Primary and Cardiff Council do not know the whereabouts of your child, we will investigate. Cardiff Council regulations state that if the pupil is absent for over **20 school days** and hasn't returned from their holiday and is not back in school on day 21 then the regulations permit schools to remove the child from their register.

### School successes

**Football:** Rudi (Year 5) recently won a 'Man Of The Match' trophy for scoring 3 goals in three games.

**Karate:** Noor (Year 2) competed in the Chikara karate tournament in Swansea and won 2 gold medals (Kata & Kumite)

A huge well done to each of you for your fantastic achievements – we are extremely proud of your efforts in school and outside of school. If I have missed anyone who has recently picked up an award, certificate or achievement outside of school please contact me with details [LFitzgerald@roathparkprm.co.uk](mailto:LFitzgerald@roathparkprm.co.uk)

Many thanks for your continued support,

Mr. L Fitzgerald  
Headteacher

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