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Ref: HT/Sept2  
Date: 22.09.2023

Dear RPPS Families,

I hope this letter finds you well. Thank you for supporting your child's return to school – we have been really impressed with how quickly they resettled in the new school year.

We would also like to say a big thanks for your cooperation with ordering meals via ParentPay. This system is working really well and it is fantastic to see so many children enjoying school meals. Please discuss meal choices at home because some children are trying to change their option. The catering team can only cook and prepare meals that have been pre-ordered.

#### **Building Update**

Unfortunately, there are no further updates to report here. We are still awaiting essential work to take place in order repair / replace the façade, roof and boundary walls of the school premises. Our Governing Body and I will meet next week to discuss our next steps but we are in regular contact with Cardiff Council who are responsible for the works.

#### **Yearly Planner**

Our Yearly Planner for the 2023-24 academic year can be found below – please print this off or save it as it contains all key dates for the next school year. If we amend the dates, we will publish a new Yearly Planner on our website and circulate this via Schoop.

[YEARLY PLANNER 2023/24](#)

#### **'Stay and Play' event – week beginning 25<sup>th</sup> September**

Nursery, Reception and Year 1 families have received notification of our first 'Stay and Play' event of this year. Please ensure that you have booked a slot with your child's teacher. We look forward to welcoming you all next week.

#### **Family Consultations (Parents' Evenings)**

- Year 2 and Year 3 consultations will take place on Tuesday 10<sup>th</sup> and Wednesday 11<sup>th</sup> October
  - Year 4, Year 5 and Year 6 consultations will take place on Tuesday 17<sup>th</sup> and Wednesday 18<sup>th</sup> October
- All important school dates can be found on the Yearly Planner.

#### **Schoop – Groups update**

We have previously sent instructions on how to change the Schoop groups you are subscribed to. The new groups for the academic year 2023/24 were updated at the start of September. We still have a small number of families who have not subscribed to the new groups.

“Living Together, Learning Together, Growing Together” | “Byw Gyda'n Gilydd, Dysgu Gyda'n Gilydd, Tyfu Gyda'n Gilydd”

Headteacher | Pennaeth: Mr. Lewis Fitzgerald  
Deputy Headteacher | Dirprwy Bennaeth: Ms. Jane Marker  
Website: <https://www.roathparkprimaryschool.co.uk>  
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PLEASE ensure that you go to My Schoop > Roath Park > Settings > Change Groups and subscribe to the correct year group and teacher. Schoop is our platform for communicating with you so it is really important that you do this as soon as possible. For new users, our Schoop ID is 4303.

#### **Universal Primary Free School Meals (UPFSM) rollout**

From 5th September 2023 all Year 3 pupils were offered a UPFSM

From 20<sup>th</sup> September 2023 all new Reception pupils were offered a UPFSM

From 20<sup>th</sup> November 2023 all Year 4 pupils will be offered a UPFSM

Cardiff Council are planning to introduce a new primary menu after the half term break on the 6th November 2023 and are therefore delaying Year 4 until the 20<sup>th</sup> November.

The UPFSM rollout will continue for Year 5 and Year 6 – we envisage this taking place after Christmas but are awaiting a firm date from Cardiff Council.

#### **Cardiff Child Friendly Awards - nominations**

We kindly any parent or carer who would like to nominate pupil(s) for each of the categories below to contact Miss James with details. Miss James's email address is [HJames@roathparkprm.co.uk](mailto:HJames@roathparkprm.co.uk) by 26<sup>th</sup> September 2023. Thank you.

##### **1. Junior Young Achiever of the Year**

This award recognises and celebrates young people under 12 who have made personal achievements in the last 12 months. This can be personal growth, life achievements, social skills, empowerment, and educational achievements.

##### **2. Junior Community Champion of the Year**

The Junior Community Champion award recognises young people under 12 who have made a difference to their community through their volunteer work. We are looking for positive role models to other young people and those who work with members of the community to make positive change.

#### **Governing Body Annual Report to Families**

Please keep an eye out for our GB Annual Report to Families which will be shared within the next two weeks.

#### **Attendance and punctuality\***

Where a child does not come to school and we haven't received a call, email or voicemail we will be contacting parents straight away as part of our 'first response' strategy. We urge all parents to contact us if your child is unwell or cannot attend school and we will assist you where we can.

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It is also VITAL that your child arrives to school on time. Our class registers will be shut at 9.05am meaning that any pupils who arrive after this time will be marked as absent. The benchmark for attendance across the school is 97% which equates to attending school on 189 days out of a possible 195 days.

#### **Requesting holiday leave**

Requests for holiday leave should be made to me via email. Please include the following details; purpose of visit, location of visit, dates of visit.

Where Roath Park Primary and Cardiff Council do not know the whereabouts of your child, we will investigate. Cardiff Council regulations state that if the pupil is absent for over **20 school days** and hasn't returned from their holiday and is not back in school on day 21 then the regulations permit schools to remove the child from their register.

#### **School successes**

**Summer Reading Challenge:** Musa, Khadija and Aamira completed the summer reading challenge at the Penylan Library. The library staff will visit Roath Park to award certificates to them and all others very soon.

**British Science Museum:** Malak (Year 2) was recently crowned as winner for the British Science Museum competition in the infant age group.

**Football:** Talhah (Year 5) was recently recognised as Player of The Week for Heath Park Rangers football club for scoring two goals.

A huge well done to each of you for your fantastic achievements – we are extremely proud of your efforts in school and outside of school. If I have missed anyone who has recently picked up an award, certificate or achievement outside of school please contact me with details [LFitzgerald@roathparkprm.co.uk](mailto:LFitzgerald@roathparkprm.co.uk)

Many thanks for your continued support,

Mr. L Fitzgerald  
Headteacher

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