



School Prospectus

Living Together, Learning Together, Growing Together
Byw Gyda'n Gilydd, Dysgu Gyda'n Gilydd, Tyfu Gyda'n Gilydd

Welcome to Roath Park Primary School



Roath Park Primary School is a vibrant and exciting school that offers a range of superb experiences to our pupils. I hope this prospectus helps you gain an understanding of how our school is organised, and to appreciate the exciting opportunities on offer to our pupils.

It gives me great pleasure to present the prospectus for the school to you. It will provide you with an insight to the life of our wonderful school. Selecting a school for your child is often one of the most difficult decisions a parent has to make. We want you to make the right decision for your child, whether you attend Roath Park or not. Please feel free to contact us if you have any additional questions or would like to visit.

Roath Park Primary School is a school proud of its heritage and excited for its future. Opened in January 1895 the school has provided a quality education for over 124 years. The school is housed in two grade II listed buildings within the heart of the Roath community.

The school is popular and oversubscribed, with currently 484 pupils on roll. There are currently 16 classes in the school and pupils are taught in single age classes.

The school has high expectations and standards for all learners. Our performance is consistently above that of other schools in the local authority and Wales.

We are proud to be a truly community school and hold many events to engage our wider community. These are often showcased in our community classroom "The Corner".

Jonathan Keohane
Head Teacher

"My teachers really help me to learn and enjoy school."

Year 3 Pupil

Our School Aims

The school vision statement is:

Living Together, Learning Together, Growing Together

Byw Gyda'n Gilydd, Dysgu Gyda'n Gilydd, Tyfu Gyda'n Gilydd

At Roath Park Primary School, we aim to work with you to ensure:

- that our children have a good foundation of knowledge from which to build, in order to develop their potential.
- that children leave Roath Park literate, numerate and self-motivated.
- equality of opportunity for all children, irrespective of race, religion, gender, ability or social background.
- that our children are happy, caring individuals, respectful of other people, their property and the property of the School
- that as a School we play our full part in the life of the local Community
- that our children develop enquiring minds, enhanced self-image and are proud of their achievements
- that we consistently examine and review the quality, breadth and progression of the Curriculum that we offer to pupils and adapt and improve it accordingly
- that we provide a caring, stimulating environment, where quality teaching and learning takes place
- that all sections of the School Community adhere to our whole School antiracist policy at all times
- that all sections of the School Community are consulted when whole School policies are reviewed and updated. An Equalities statement from the Governing Body

Our mission is...

At Roath Park Primary School, we are committed towards working towards equality regardless of disability, race, gender, age, religion or belief, sexual orientation or gender reassignment and to the creation of an inclusive culture in which every individual, regardless of ability and background, is enabled to participate and is valued as a member of the School Community. We therefore promote positive approaches to difference and foster respect for people of all cultural backgrounds.



Blending the Old and the New

“The school has developed the learning environment effectively by creating an indoor learning plaza and outdoor learning pods that teachers use successfully to develop pupils’ learning.” ESTYN



Roath Park Primary School is housed in two buildings on the same site. The school officially opened in 1895 and was initially built for 1256 pupils. The school originally existed as 3 schools with three Headteachers. The two storey building comprised a boys school on the top floor and a girls school on the ground floor. The infants were housed in a single storey building.

The school building is a Grade II listed building. The buildings give the school a fantastic identity within the local area and City of Cardiff.

Over the last few years the school has worked tirelessly to ensure the it is fit for 21st century learning whilst maintaining its Victorian charm. Currently the school has:

- An ICT suite
- VR Headsets
- iPads in every classroom
- Enhanced technology in breakout areas
- Interactive screens in every classroom
- An interactive Learning Plaza for independent learning
- Breakout outdoor learning pods
- Access to the Corner, a community classroom
- A new and modern playground designed to enhance learning
- Two minibuses to ensure we can take our pupils on regular educational experiences

School Life

Curriculum

In the early years, emphasis is placed on laying a sound foundation for future learning.

The word curriculum refers to anything that our children learn in our school. It is our aim that the curriculum at Roath Park Primary School fosters the all-round development of our pupils. Pupils should find, within the school's curriculum, a means of developing their individual personalities in order for them to reach their 'maximum potential' and, in particular, the skills, attitudes and knowledge that will meet their future needs.

The curriculum experienced by pupils in our school is delivered through a range of exciting themes that develop the relevant skills from the Wales Curriculum 2008 subject orders and is underpinned by the Literacy and Numeracy Framework in Wales (LNF). This mixture enables us to achieve a balanced coverage of the curriculum in keeping with the stage of development of the children.

The curriculum is divided into two key stages:

- Foundation phase (3-7 years: Nursery to Year 2)
- Key Stage Two (KS2) (7—11 years: Years 3-6)

The Foundation Phase

The Foundation Phase is vitally important, as it lays strong foundations for further development at Key Stage 2. Parents play a particularly important part at this stage of their child's education, and strong partnerships and communication are encouraged between school and home.

The children learn through both teacher directed and child initiated activities, with a great emphasis placed on active learning and learning through play. A strong emphasis is placed at this stage on the acquisition of language skills and personal and social skills. All pupils are given access to the seven areas of learning:

- Personal, social development, wellbeing and cultural diversity (PSDWCD also known as PSE)
- Language, literacy and communication skills
- Mathematical development
- Welsh language development

- Knowledge and understanding of the world
- Physical development
- Creative development

- Staffing levels in the Foundation Phase work towards the Welsh Government aspirational ratio of 1 member of staff to 8 pupils in nursery and reception, along with 1 member of staff to 15 pupils in year 1 and 2.



Key Stage 2

Pupils are aged seven when they move to KS2 and are taught the subjects in the Wales Curriculum 2008. These include the core subjects of English, Mathematics, Science and Welsh. Along with foundation subjects of IT, Design and Technology, History, Geography, Art, Music, PE, and RE. Pupils also follow a programme of Personal and Social Education.

The curriculum is planned to be interesting and stimulating. All subjects are taught through themes and literacy and numeracy skills are developed across the range of subjects in each theme.

Literacy and Numeracy Framework

The literacy and numeracy Framework was introduced into schools in September 2013. At Roath Park we blend the requirements of the literacy and numeracy frameworks into authentic learning experiences across the curriculum.

ICT and Digital Competency

The use of IT has been an important part of our pupil's lives for many years. We have a range of up-to-date ICT equipment that promotes and enhances pupils' ICT skills. The school currently has:

- **Interactive TV screens in every room**
- **An ICT suite**
- **Laptops in every class area**
- **iPads in every class area**
- **ICT equipment in learning areas, e.g. tablets outside classrooms**
- **VR headsets**
- **Lego Technology kits**
- **Green screen equipment**

The development of ICT skills is important, so pupils can use these skills effectively to support their learning across the curriculum. To support this area further we continue to invest in new and emerging technologies.



Core Subjects

Language, Literacy & Communication: English

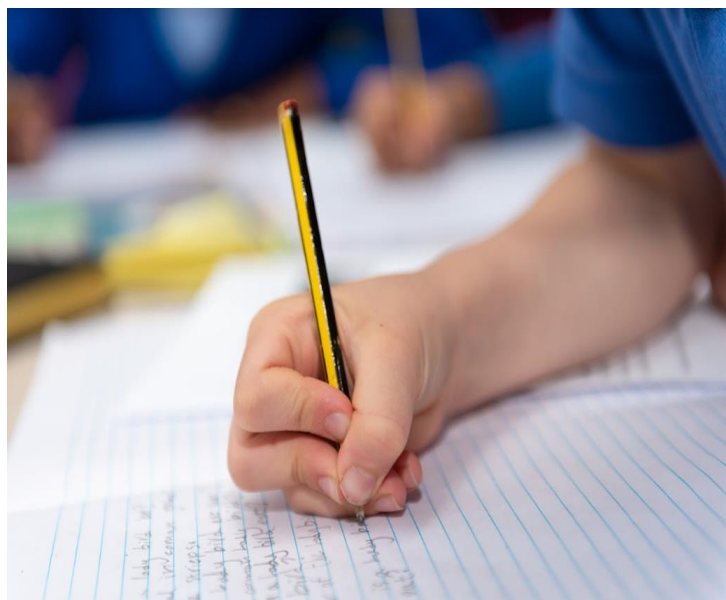
At Roath Park, children are encouraged to listen attentively with understanding, to develop their ability to communicate clearly and fluently in ways appropriate for various occasions and purpose. We believe that every child will progress at different rates when learning to read, as they are all unique individuals and all learn in different ways. We don't want children to think that reading is difficult. We want to instil in every child a love of books and reading. Reading to children and sharing books together is paramount if we are to nurture and develop reading skills in our children and it is an activity that must not be underestimated.

Initially the children will develop their early reading skills by following a structured phonics scheme called Jolly Phonics. We teach initial sounds in a multi-sensory way to appeal to all different types of learner. The school shares videos with parents to practice phonics at home. High frequency words are also sent home for you to support your child with their learning. When your child has acquired the necessary skills for reading, they will bring home reading books. These books follow an individual approach aimed at the level of the pupil. These focus on developing understanding and promoting confidence.

Mathematics & Numeracy

At Roath Park we use a variety of different Mathematics. It is important children use the four arithmetic rules of addition, subtraction, multiplication and division and should be able to apply them with speed and efficiency. Emphasis is placed on mental calculations and pupils are taught how to use and apply maths skills in various situations both at home and at school.

As a school we understand the importance of sharing our teaching methods with parents and carers, in order for pupils to gain support in their learning journey at home. We regularly hold Mathematics curriculum mornings where parents can join their child's class to gain a greater understanding of how their child is being taught at school.



LLC Welsh

All pupils are taught Welsh as a second language at Roath Park. Our aims are for the children to become increasingly confident in speaking, reading and writing the language, to be aware of their rich culture and heritage and appreciate that the language is used.

In addition to Welsh lessons all pupil experience incidental Welsh from staff and daily Welsh sessions.

Science

In science we aim to create curiosity and enthusiasm through practical work. Children carry out regular simple and safe investigations where they develop their prediction, observation, measuring, recording and evaluating skills.

We also encourage children to respect our environment through regular topic based activities



"We have a great range of sports at our school."

Year 5 Pupil

Other Subjects We Offer Our Pupils

- Humanities – History, Geography, Religious Education
- Expressive Arts – Art, Music, Dance, Design and Technology
- Health and Wellbeing – Social Emotional Aspects of Learning, Physical Education, Healthy eating
- Language, Literacy and Communication: Modern Foreign Language (French)
- Information Communication Technology

Healthy Eating & Extra Curricular Activities

Healthy Eating and Snacks

We have been awarded our 'Healthy Schools' accreditation. In Foundation Phase we provide our children with a daily healthy snack and we ask families to support this by paying £1.00 per week. Foundation Phase children will receive a free carton of milk during snack time. Pupils are encouraged to bring healthy snacks to school. As we are a healthy school we ask that no chocolates, sweets or crisps are eaten during break times. Fizzy drinks are also not permitted. Research has shown that children's concentration is improved if they drink water regularly. Therefore, we encourage pupils to bring bottles to school so that they can fill the bottles or drink from our water fountain on a regular basis.

A healthy diet is promoted and encouraged at all times. Lunch is taken in two sittings; one for Infants and one for Juniors. Nutritious and well-balanced hot school dinners are cooked on site. A very efficient online payment system is in place.



Extra Curricular Activities

As a school we believe that it is far better to experience something first hand. With that in mind we have invested in two minibuses to allow us to take pupils on regular education trips at a minimal cost to parents. Pupils will enjoy regular trips that will enhance their in school learning.

As a school we offer pupils in key stage 2 the opportunity to take part in two residential trips during their time at the school.

The school runs a comprehensive extra curricular timetable that allows pupils to experience different learning opportunities. Clubs include: football, rugby, netball, judo, French, art, cookery, circus skills, film club and many more. Lots of clubs are established at the request of our pupils.



We are a SILVER AWARD Rights Respecting School

The **Rights Respecting School Award (RRSA)** is an initiative run by UNICEF UK, which encourages **schools** to place the UN Convention on the **Rights** of the Child (CRC) at the heart of its ethos and curriculum.

At Roath Park we started our Right Respecting journey in September 2018. During the academic year 2018/19 we managed to achieve a bronze and silver award.

A pupil led "Rights Respecting Committee" helps teachers to develop policy, assemblies and lessons to teach our pupils about the 54 rights in the UN Convention of the Child. All pupils are taught their rights and how they develop into ethically informed citizens that can have a positive impact upon our community and world.

During 2019/20 the school plans to achieve the Gold award.

**"Everyone is
taught to be
kind at our
School"**
Year 5 Pupil



Our Community

At Roath Park Primary School, we believe that education is most successful when the school, parents and pupils work in partnership.

Please do not hesitate to contact us if you have any queries or problems. A telephone call prior to a visit would be appreciated to make sure that a member of staff is available and able to give you the appropriate time and attention you require. The Headteacher, Jonathan Keohane, can be contacted at any time: jkeohane@roathparkprm.co.uk

The school has a Home/School Agreement document. Its purpose is to help our school, parents and pupils work in partnership for the benefits of your child's education. Parents are asked to read, sign and return the Home/School Agreement which can be found in the starting school booklet or on website.

We endeavour to keep you fully informed of events and of your child's progress in school. There are two open evenings each year and a full written report is sent home during the summer term. Pupils with Additional Learning Plans (ALPs) have further opportunities to meet with the class teacher and Additional Learning Needs Coordinator (ALNCo) to review and monitor their child's progress. There will also be opportunities for you to attend 'Information Evenings' on the curriculum and new initiatives. We encourage you to attend these events.

An app called Schoop and Twitter is used to keep parents up-to-date with the latest news and a snapshot of school life.

Our PTA

We are very fortunate to have a hard working Parent Teacher Association (PTA) that meet regularly. Its purpose is to organise money raising events and social gatherings for both children and adults. All children benefit from these activities, as the money raised is spent solely on them. Every parent is automatically a member, therefore please come along and support our PTA whenever you can. If you are interested in joining the PTA then please join their Facebook group.

Our Governing Body

We have a hardworking and dedicated group of governors who are committed to Roath Park. Our school governing body is made up of people from a variety of backgrounds. The school governors are a group of individuals, who are elected, nominated or co-opted and are representative of parents and staff, the Local Authority and the local community. School Governors work with the Headteacher and are responsible for setting the strategic direction of the school. Meetings are held at least once each term and committees meet in addition to main body meetings.

If you are interested in becoming a school governor, please contact the Headteacher, Jonathan Keohane, to find out about any vacancies and ask for a Governor's Information Pack.



The School Day



Breakfast Club

Our breakfast club starts at 8.00am. This is open to all children and is well attended and there is often a waiting list. If you require a place please see Mrs Lark in the main office

What our day looks like

A senior member of staff will be present at the main gate to ensure pupils make their way onto the playground safely. Senior staff are on duty on the playground from 8.50am to supervise pupils. The bell is sounded at 8.55am prompt. All children line up in their classes on the yard, where their class teachers will collect them at 8.55am.

Pupils enjoy a full lunch hour. Due to the size of the school lunch hours are staggered. They are:

Reception: 11.45am – 1.00pm

Years 1/2: 12.00pm – 1.00pm

Years 3/4/5/6: 12.15pm – 1.15pm

We ask parents/carers to be prompt, when collecting their children at the end of the day. School finishes at 3.30pm for all of our pupils. If another adult is to collect a child either temporarily or permanently, we ask parents to contact the school office. If for any reason there is an unavoidable delay, parents are asked to contact the school and wherever possible try to arrange for someone else to collect the child.

Nursery

Nursery parents take their children to the nursery entrance (the gate by the caretakers house). A staff member from the Nursery greets them at 9.00am. There is a staff member in the nursery foyer helping children hang up their coats and supporting pupils with the separation from parents or carers.



First Days At School

All applications must be sent to the local authority. The local authority publishes dates where applications close.

Places are confirmed early April. After your child has been offered a place, the Nursery or Reception class teacher will suggest a visit. For Nursery children was also offer a home visit. This enables us to build a relationship with the pupil in a familiar environment. While not obligatory, these visits are a good opportunity to introduce the child to their new teacher. They also enable the school to become familiar with the child and to address his or her particular needs from the beginning of the school year.

Children starting Nursery or Reception classes are staggered over a week. This allows us to settle the new pupils into the environment with care.

Learning is developed through well-planned play. This takes place both within the classroom and in a self-contained outdoor area, to which access is available at all times.

All children are encouraged to progress at their own pace with the support and guidance of the class teacher and teaching assistant. Reception class pupils take a full part in school life.

Our aim in Reception is to give children the best possible start to their time at school.

"The information from the school was outstanding."

New Parent



School Uniform

We take great pride in being apart of Roath Park Community. Our blue uniform is really important to us.

Although we would like our pupils to wear a uniform with the school badge, it is not essential. We understand that uniform can be expensive and children grow quickly and therefore you can purchase blue sweatshirts and white polo shirts from local supermarkets if you wish.

Our school uniform throughout the school is as follows:

- Royal blue sweatshirt (with or without school logo)
- White or Royal Blue polo shirt
- Grey or black trousers/skirt/pinafore
- Summer uniform – blue gingham dress/grey/black shorts
- Black shoes/trainers

The Foundation Phase (Yrs N-Yr 2) places great emphasis on outdoor learning, play and investigation, therefore, we ask you to provide your child with suitable clothing for outdoor activities that may take place in all sorts of weather. Please provide the following:

- Waterproof clothing: a pair of wellies to be kept in school (labelled) and a waterproof jacket on wet days
- Cold weather clothing: a warm coat, gloves and hat
- Sunny weather clothing: a sun hat and sun cream (applied at home)

Please label all of your children's uniform.



Uniform is available from the main office.

Please see Mrs Lark.



Homework

The school has an agreed homework policy which can be requested from the office or viewed on our school website. Children are given homework tasks on a regular basis; the frequency of home tasks increases as pupils move up the school. At all stages parents are encouraged to take an active part in their child's homework and to reinforce the importance of completing the work to the best of the child's ability.

Educational Visits

Our school believes that taking children on educational visits regularly, enhances their learning experiences and improves outcomes. Each term the children will carry out an educational visit linked to the topic for the term. Parents will be notified of the purpose and venue of the visit in advance of the visit. Parents will be asked to sign a consent form and make a contribution to cover the costs of entrance fees and bus hire. Any children not taking part in an educational visit will be required to attend school and alternative arrangements will be made in order to ensure your child is accessing the curriculum.

Safeguarding and Child Protection

Schools We have a responsibility to ensure the well-being of all pupils. This responsibility means that the school:

- Has a Safeguarding and Child Protection policy and staff are trained to implement procedures to protect children
- Makes parents or carers aware of its child protection policy through the school prospectus and that this may require their child to be referred to the statutory child welfare agencies, if the school believes that the child or other children may be at risk of significant harm
- Endeavours to work with parents/carers regarding the welfare of their child and remains impartial if a child is being or has been referred
- Helps parents/carers understand that if a referral is made to social services or the police, it has been made in the best interest of the child and that the school will be involved in any child protection enquiry, or police investigation in relation to their child's welfare and educational progress
- Keeps the parents/carers informed of the welfare and educational progress of the child.



Ace Attenders



Attendance

Our school places a great emphasis on the benefits of attending school regularly and pupils are expected to attend school everyday.

- If a pupil is ill, parents must inform the school by telephone on the first morning of absence.
- Parents must inform the office of any hospital or dental appointments in advance in order for the registers to be marked appropriately.
- The school aims for every pupil to achieve a minimum of 97% attendance throughout the year. Where attendance falls below 90%, the parents will receive a letter from the school.
- Where attendance falls below 85% parents will receive a letter from the school and will be referred to the Education Welfare Officers.
- The Welfare and Wellbeing Officer checks our registers on a regular basis to establish that children are attending school regularly.

The school has a proactive system for rewarding pupils who attend on a regular basis.

Punctuality

Punctuality is encouraged as it sets good standards for life and also because valuable teaching time can be lost if children are late for school.

Children are expected to be in school before the bell rings at 8.55am. The school day starts promptly at 9am. A child arriving after this time will need to report to the main office to sign the late book. Persistent late comers will receive a letter from the Head teacher as lessons are disrupted through poor punctuality. Please note that children should not be left unattended on the yard before 8.45 when a member of staff will be on duty.

Family Holidays

The school governors have taken the policy decision not to authorise family holidays during term time unless there are exceptional circumstances.

The school must be informed beforehand and agreement received from the Headteacher for any holidays taken. It must be emphasised that some work will be difficult to repeat on a child's return and therefore absences should be avoided where possible.

In line with Welsh Government expectations, we carefully monitor any holidays taken during school time and in particular those taken as odd days or regularly on a Friday or Monday.



"All pupils' behaviour in lessons, on the playground and while moving around the school is consistently good." Estyn

Rewarding **Excellent Behaviour**



**"I love it when I
get rewarded for
working hard"**

Year 6 Pupil

**We believe that it is important to
reward our pupils for effort,
determination and application.**

All of our teachers and support staff are constantly looking for opportunities to reward our pupils. This includes pupils working hard and behaving well in lessons and around the school.

As a school we use Class Dojo to collect points awarded to pupils.

Teachers pick their merit winner on a weekly basis and these pupils receive a certificate during merit assembly.

In September 2019 the school developed our own currency to reward pupils. Pupils earn "Spikeys" (our currency). They then bank their money at "Park Bank" – our very own bank. Adjacent to our bank we have our own shop. Within the shop is a range of items which are sold in Spikeys. Pupils save their Spikeys and buy the reward they wish.

**Our pupils help to shape and develop
our reward systems in school. This
helps them to have ownership.**



Keeping In Touch



Schoop

Roath Park is committed to being environmentally sustainable and therefore all communications are through an online application. The school uses an App called "Schoop" to keep in touch with parents and families.

Regular newsletters, letters and messages are sent using the app.

The app is free to download and doesn't cost much to use.

Schoop can be downloaded onto as many handsets as you like. It is advisable that whoever is involved in your child's education downloads Schoop, e.g. grandparents, older sibling, childminder, etc...

How To Download

1. Open up Google Play or the iStore.
2. Search for "Schoop". This will have the logo like above.
3. Download the app.
4. When the app is downloaded type in the school ID code: 4303
5. Select the groups you want to follow. Each class has a group.
6. You will receive notifications when messages are sent.

If you want to use Schoop via your email then please visit www.schoop.co.uk/email and sign up.

"The school has very strong communication links with parents."

Parent



Our School Website.

The school uses our website as a method of communication for parents and families.

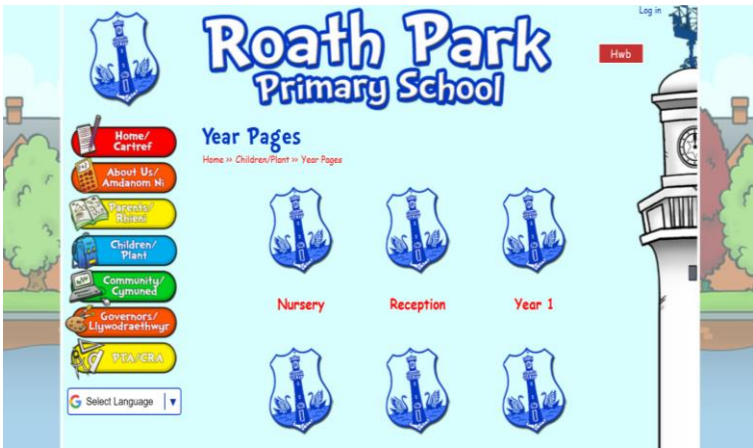
Newsletters, letters and important information is posted on the website.



Class Pages

Each year group as a “class page”.

Teachers will use this area to post information about the class, e.g. when PE days are and any home learning.



Twitter

The school uses Twitter to provide parents and families with a view of school life.

The school posts photographs and videos of activities completed by the pupils.

Our twitter username is: @roathparkprm.

If you do not want your child's photo to be posted then please inform us, We respect your decision.



Home School Agreement



We believe that it is important to build strong links between home and school. Below is the home school agreement that the school issues.

The school agrees, as far as possible, to give your child every opportunity:-

- To be safe and learn in a comfortable and friendly environment
- To achieve their full potential
- To receive encouragement and achieve success
- To be listened to and respected

The school agrees, as far as possible, that Parents / Carers will have the opportunity:-

- To be partners in their child's education
- To be listened to and respected
- To be kept informed about their child's progress
- To attend meetings and functions

You agree, as far as possible, to support the school:-

- In the standards it seeks to achieve
- In the ethos it encourages and the Teachers' role
- In encouraging regular and punctual attendance
- In following the 'Roath Way' and the school's 'Behaviour and Discipline Policy'.
- In listening to and respecting the views of the school



After School Provision

The school understand the importance in providing high quality and safe after school provision for our parents and families. The school has a long standing relationship with Plasnewydd Out of School Club (POOSC).

Plasnewydd Out of School Club (POOSC) is run by a committee for the pupils within the school.

POOSC is housed within the foundation phase building and uses many other spaces within the school. The club is run by qualified and experienced staff.

Pupils are collected from their teachers be members of POOSC staff and taken to the club. Pupils are provided with a healthy snack and a range of exciting activities.

Important Information

Person in charge:

Opening time:

Closing time:

Cost:

Contact number: 07946349121

Contact email: pooscclubs@yahoo.co.uk



Assemblies & Events

Assemblies

Our pupils have daily acts of collective worship. This is inline with statutory Welsh Government policy.

Our assemblies reflect our community and include:

Stories with morals

Biblical stories

Social, emotional aspects of learning

Welsh stories

Music assemblies

Celebration assemblies

Pupil voice assemblies

Religious Festivals

Our pupils are well informed about major World Religious festivals through stories, music and plays. We celebrate all religions and cultures at our school.

Events

We love inviting our community into school for a range of different events. These include:

Music assemblies for children learning an instrument

Class assembly (Every class organises a class assembly)

Christmas concerts

Leavers concert

The Corner

We are lucky to have a community classroom called the Corner. Events like coffee morning and parent classes take place here.



Key Staff & Contacts

We want you to make the right schooling decision for your child. We hope this prospectus has given you a good insight into our school.

Often you may have questions after leaving or, if you haven't already visited, you may want to visit.

Please feel free to contact us with additional questions or to arrange a visit.

We look forward to hearing from you.

Name/Position	Email
Jonathan Keohane Head Teacher	jkeohane@roathparkprm.co.uk
Lewis Fitzgerald Deputy Head Teacher	lfitzgerald@roathparkprm.co.uk
Ellinor Watts Foundation Phase Lead	ewatts@roathparkprm.co.uk
Jane Marker Key Stage 2 Lead	jmarker@roathparkprm.co.uk
Jamie-rose Rigby ALNCo	jrigby@roathparkprm.co.uk
Michael Parsons Curriculum Development Leader	mparsons@roathparkprm.co.uk
Beverley Lark Administrator	blark@roathparkprm.co.uk

For more information about our school please visit: <https://www.roathparkprimaryschool.co.uk/>

If you wish to apply for a school place then please visit: <https://www.cardiff.gov.uk/ENG/resident/Schools-and-learning/Schools/Applying-for-a-school-place/Pages/default.aspx>



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Head Teacher: Mr. Jonathan Keohane

Roath Park Primary School
Pen-y-Wain Road
Roath
Cardiff
CF244BB



roathparkprm@Cardiff.gov.uk



02920 499 549



@roathparkprm

www.roathparkprimaryschool.co.uk