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Ref: HT/Sept1  
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Dear RPPS Families,

Welcome back! It was great to catch up with families this week and find out about what you have been doing over the summer holiday.

Your children have settled into their new classes brilliantly. The wet weather over the last two days has meant a little more time in classes rather than being outside but everyone has coped really well with this.

### Schoop

Thank you to the families who have subscribed to the new 2024/25 class group on Schoop. We've shared lots of notifications about this because Schoop is the primary way we communicate with our families across the school.

### Yearly Planner

You can download a copy of the Yearly Planner for 2024/25 here: [YEARLY PLANNER 2024/25](#)

Highlighted dates are subject to booking confirmation. Any changes will be communicated with you and a new version will be uploaded to the school website.

### School timings / punctuality

School starts at **8.55am**. The school gate will be closed from **9.05am** and anyone arriving after this time will be recorded as late. The school site will not be open to parents / carers in the morning.

School ends at **3.30pm**. We aim to open the school gates at **3.25pm** so you can come onto the school site and be ready to collect your children.

### ParentPay

It is **essential** that you order your child's meals on ParentPay. Please remember that school meals are free as part of Welsh Government's Universal Primary Free School Meal rollout.

We will not order meals on behalf of parents / carers unless there are special circumstances e.g. no access to the internet. If a school meal is not chosen we will ask you to provide a packed lunch by 11.30am. We are always happy to show you how to order school meals on ParentPay.

"Living Together, Learning Together, Growing Together" | "Byw Gyda'n Gilydd, Dysgu Gyda'n Gilydd, Tyfu Gyda'n Gilydd"

Headteacher | Pennaeth: Mr. Lewis Fitzgerald  
Deputy Headteacher | Dirprwy Bennaeth: Ms. Jane Marker  
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### X (formerly known as Twitter)

We are going to scale back our usage of X and post more images to Seesaw. This way we can manage the school's ongoing commitment to GDPR more effectively and efficiently. You may see whole school events or notifications posted on X but class teachers will share most updates with you on Seesaw.

### Seesaw

Seesaw is the app we use to show what your child is learning in school. It has previously been used more regularly with the younger children (Nursery through to Year 4) but is useful for all parents to have access to for this school year. All year groups throughout the school we will be sharing photos of school trips / experiences with you via Seesaw.

Class teachers are in the process of sharing Seesaw access codes with you. Please do not manually search for groups and add your child – wait for the access code to be shared with you.

### Holiday leave

I have received some notifications of holiday leave already this year. Thank you to those who have notified us as it is essential we know when your dates of travel and reasons for doing so. We can then populate the school registers and will not contact you to enquire about your child's absence.

It is important to note that holiday leave is classed as an 'unauthorised absence' according to Cardiff Council's attendance policy. Whilst you have let us know, it will still be recorded in this way on our registration system.

### School Successes

**Young Writers:** Poems written by last year's superstar Year 2 children will be published into an anthology as part of a young writer's competition. The children will be bringing their certificates home this week. Da iawn bawb!

A huge well done to each of you for your fantastic achievements – we are extremely proud of your efforts in school and outside of school. If I have missed anyone who has recently picked up an award, certificate or achievement outside of school please contact me with details  
[LFitzgerald@roathparkprm.co.uk](mailto:LFitzgerald@roathparkprm.co.uk)

Many thanks for your continued support,

Mr. L Fitzgerald  
Headteacher

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